Discipline Regulations

Interpretation
1. In this Regulation, unless it is otherwise provided or the context otherwise requires, all words shall have the meanings given in the Constitution of the Nanyang Technological University Students’ Union.

Amendment
2. A Motion seeking to amend or remove any provision of this Regulation shall not be passed unless it has been supported by the votes of:
   (1) Not less than half of the total number of Voting Council Representatives present during a Council Meeting, or
   (2) Not less than half of the total numbers of Union Members present during a General Meeting of the Union.
3. For the purposes of section 2, amendment of provisions includes addition, amendment or repealing of provisions.

Legislative History
4. This legislation was first enacted on 3 March 2017.

Disciplinary Procedure
5. All members and Constituent Bodies and any club under the Constituent Bodies of the Union shall comply with the provisions of the Constitution, Regulations and other procedures of the Union.
6. All members and Constituent Bodies and any club under the Constituent Bodies of the Union may report any acts that are derogatory to the Union or in any way violating the Constitution, Regulations and other procedures of the Union or part thereof to the Council.
7. The President of the Union or the Council may initiate disciplinary proceedings against any member or Constituent Body or club under the Constituent Bodies of the Union acting in a way derogatory to the Union or in any way violating the Constitution, Regulations and other procedures of the Union or part thereof.
8. The President of the Union or the Council shall refer to the police or to the University administration all such acts or violations that are illegal and/or against the University regulations and/or against the University’s code of conduct.
   (1) If found guilty of an illegal offense or a violation of University regulations, disciplinary proceedings initiated will discontinue.
9. Upon initiation of disciplinary proceedings against any member or Constituent Body or club under the Constituent Bodies of the Union, the Council shall appoint a Disciplinary Committee.
10. The Disciplinary Committee shall review the charges against the member or Constituent Body or club under the Constituent Bodies of the Union and submit a Disciplinary Findings Report to the Council within 10 days of the investigation.
   (1) The Disciplinary Findings Report shall include the fact, nature, character and extent of the violation, if any.
   (2) The Disciplinary Findings Report shall include a proposal of the disciplinary action(s) taken against the member(s) or Constituent Bod(ies) or club(s) under the Constituent Bodies of the Union, if any.
11. Upon submission of the Disciplinary Findings Report to the Council, the Council shall decide if disciplinary action(s) is/are to be taken against the member or Constituent Body or club under the Constituent Bodies of the Union.
   (1) The Council shall have the right to vary the disciplinary action(s) proposed by the Disciplinary Committee.
(2) Any disciplinary action shall be taken only when no less than two-thirds of Council Members present have voted in favour of the findings of the Disciplinary Committee and the disciplinary action(s) proposed by the Disciplinary Committee.

(3) The Council shall release the (un)modified Disciplinary Findings Report to the relevant parties within 10 days of receiving the Disciplinary Findings Report.

**Disciplinary Actions**

12. Disciplinary action of one or all or a combination of the following forms shall be taken against any individual member found guilty of acting in a way derogatory to the Union or in any way violating any of the provisions of the Constitution, Regulations and other procedures of the Union:

   (1) Issuance of a stern warning;
   (2) Suspension of any or all the privileges of membership for a period of not more than two years;
   (3) Voluntary service to the Union of not more than 72 hours; and
   (4) A written apology tendered by the offender.

13. Disciplinary action of one or all or a combination of the following forms shall be taken against any Constituent Body or any club under the Constituent Bodies of the Union found guilty of acting in a way derogatory to the Union or in any way violating any of the provisions of the Constitution, Regulations and other procedures of the Union:

   (1) Issuance of a stern warning;
   (2) Suspension of any or all the privileges of membership for a period of not more than two years;
   (3) A written apology tendered by the club.

**Disciplinary Committee**

14. The Disciplinary Committee shall comprise of five members appointed by the Council.

   (1) The five members shall be selected from the students who have completed at least three semesters of academic studies at the University, with not more than one member from any one School.
   (2) The members of the Disciplinary Committee shall elect a Chairman and a Secretary from among themselves.

15. The Disciplinary Committee shall:

   (1) investigate and hear all cases of student discipline referred to it by the President of the Union or the Council;
   (2) hear and recommend disciplinary action when necessary on all cases of student discipline referred to the Disciplinary Committee by the President of the Union or the Council;
   (3) investigate, review and hear all student disciplinary cases and submit reports of all such cases to the President of the Union. At the hearing, every person affected shall have the right to be heard;
   (4) call any member of the Union to give evidence at the hearing of the Committee, provided seventy-two hours’ notice has been given to him;
   (5) only collect personal information for the purposes of the investigation of the case and ensure the privacy of the information;
   (6) submit a Disciplinary Findings Report to the Council after investigation and review into the disciplinary charges;
   (7) raise the issue to the police or the University administration such acts or violations that are illegal or contravene the University’s regulations.