# Nanyang Technological University
## 27th Students’ Union Council
### Fifth meeting of the 27th NTUSU Council

**Date:** 16th January 2018  
**Time Started:** 2000H  
**Venue:** Students’ Union Room

<table>
<thead>
<tr>
<th>Present On Time</th>
<th>Position Held</th>
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<tbody>
<tr>
<td><strong>Non-Academic Constituent Club</strong></td>
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<tr>
<td>1. Tan Kian Meng</td>
<td>President – Sports Club</td>
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<tr>
<td>2. Ler Wan Him</td>
<td>Vice-President – Sports Club</td>
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<tr>
<td>3. Jessica Lim Jiaying</td>
<td>President – WSC</td>
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<td>4. Ong Yun Mei</td>
<td>Vice-President – WSC</td>
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<td>5. Eng Shuo Ying</td>
<td>President – CAC</td>
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<td>6. See Jing Xuan</td>
<td>Vice-President – CAC</td>
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<td><strong>Academic Constituent Club</strong></td>
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<tr>
<td>1. Mao Xi Yun</td>
<td>President – NBS</td>
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<td>2. Liu Tianchi</td>
<td>President – CEE</td>
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<td>3. Andrew John Wee Tong</td>
<td>President – WKWSCI</td>
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<td>5. Benedict Yeo Lehao</td>
<td>President – MAE</td>
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<td>6. Leow Yan Yang</td>
<td>President – SCBE</td>
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<td>7. Goh Soo Yong</td>
<td>President – SPMS</td>
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<td>8. Lee Cheok Hon</td>
<td>President – LKCSOM</td>
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<td>9. Johan Ezran</td>
<td>President – NIE</td>
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<td>10. Shivavaruman Durairaj</td>
<td>President – SBS</td>
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<td>11. Chua Ying Xuan</td>
<td>President – ASE</td>
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<td>12. Randy Lim Wei Lun</td>
<td>President – SCSE</td>
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<td>13. Shia Zheng Zhe Darwin</td>
<td>President – SOH</td>
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<td>14. Lee Hsin Chong</td>
<td>President – SSS</td>
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<td><strong>NTUSU Executive Committee</strong></td>
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<tr>
<td>1. Edward Lim Xun Qian</td>
<td>President</td>
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<tr>
<td>2. Chow Jin Hui</td>
<td>Vice-President (BCC)</td>
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<td>3. Victor Chia Wei Keat</td>
<td>Vice-President (WSA)</td>
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<td>4. Ling Li Hui Rebecca</td>
<td>Honorary General Secretary</td>
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<td>5. Lee Yan Ling</td>
<td>Human Resource Executive</td>
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<td>6. Vaya Bundawi</td>
<td>Welfare Executive (Student Life)</td>
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<td>7. Ang Joon Kit Eugene</td>
<td>Information and Research Executive</td>
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<td>8. Chong Le Wen ‘</td>
<td>Operations Executive</td>
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<td>9. Teo Wei Chi, Nicholas</td>
<td>Corporate Communications (Relations)</td>
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<td>10. Lam Kian Meng, Shawn</td>
<td>Corporate Communications (Branding)</td>
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<td>11. Denise Jang Wen Sze</td>
<td>Business Projects Executive</td>
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<td>12. Foong Wai Yan Amanda</td>
<td>Finance Executive</td>
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<td>13. Ong Wei Ting Vanessa</td>
<td>Student Engagement Executive</td>
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<td>14. Kee Khin Hong</td>
<td>Corporate Liaison Executive</td>
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**Observers**

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*Note: The text above is a direct transcription of the document.*
Meeting Agenda

1. Adoption of 4th Council Meeting Minutes
2. SOH & SSS Elections
3. Removal of Distance Points
4. Union Collaboration Fund
5. Representation by Commonwealth Students Association
6. Council Workgroup updates
7. Council Photoshoot
8. AOB

No  Agenda                                                                                                       Action
1.  1.1 Proposed to proceed the first agenda  
     Proposer: Edward  
     Seconder: Le wen

     Mr Johan Ezran stated that the Centre of IT Services (CITS) were not able to deliver the final product for the trial e-voting in December thus we will not be implementing it for SSS & SOH elections at the end of January 2018.

     1.2 Mr Victor Chia Wei Keat mentioned that his team has been brainstorming for some ideas for NTUfest and they will continue until the end of this month. He also stated that he will be meeting SAO for further discussions and he will update the council accordingly after the meeting.

     1.3 Ms Ling Fang Ying mentioned that after the discussion from UOCC, the scheduling of the Orientation Program has been confirmed. The Orientation Program will start on the 6th August to the 11th August and the various faculties can choose if they wish their Orientation Program to start either on the 6th August or the 7th August. The faculties can decide if they want to use the National Day (9th August) as part of their Orientation Program.
1.4 Question and Answer:
- Mr Shivavaruman Durairaj asked Ms Lim Fang Ying if the Freshmen Welcome Ceremony has been confirmed.
- Lim Fang Ying said that the details of Freshman Welcome Ceremony is not confirmed yet. This year, for teaching and learning facilities usage of Freshmen Orientation Programme, we are allowed to use 136 TRs in total. Guideline of the facilities usage and handover process will be further discussed to ensure the accountability.

1.5 Mr Edward Lim Xun Qian said that he managed to talk to Professor Subra Suresh’s wife regarding the food options in the school. He mentioned that he spoke to her about this problem as she is more concerned about the food issue. She promised that she will look into this matter and will assist the Office of Housing & Auxiliary Services (HAS) in changing the food varieties and the food prices.

1.6 Ms Vaya Bundawi talked about the bus stop at ADM and she stated that for the last meeting, she focused more on the bus application issues. She promised that she will follow up and update the council with any issues or solutions after the next welfare meeting.

1.7 Question and Answer
- Ms Lim Yi Hui Clara asked Ms Vaya Bundawi about the follow up from the last meeting with regards to the possibility of having a shuttle bus service at the ADM bus stop.
- Ms Vaya Bundawi stated that she will meet up with HAS to get a follow up and she will update the council accordingly.

1.8 Ms Chua Ying Xuan stated that North Spine should be the green hub and the best location for the trial to start. She suggested to have an initiative to stop issuing receipts in the canteen especially in North Spine. However, the receipts will be issued upon requested. She also talked about having a sustainability committee in every constituent club. This committee will serve the purpose of coming up with initiative or executing events that are environmentally friendly.

1.9 Ms Eng Shuo Ying reminded the council members to get their murals painted at the location near to the Nanyang Auditorium and the Coffee Bean and Tea Leaf area. The murals have to be painted before the end of this month and be ready for the unveiling ceremony on 9th January 2018. Murals should not have any vulgarities or obscene items painted on the wall. Students’ Union is sponsoring $50 to each constituent club using the Union Collaboration Fund.

1.10 Mr Johan Ezran asked which constituent clubs are still waiting for the review of constitution by SAO.

The schools who are still waiting for the review of constitution by SAO:
- NIE
- MSE
- ADM

2.1 Proposed to proceed to second agenda:
Proposer: Lee Yan Ling
Seconder: Eng Shuo Ying
Mr Shia Zheng Zhe Darwin mentioned that he attended his Inaugural General Meeting and the elections will start from tomorrow 17th January to Friday 19th January. He said that the campaigning will start the next week and the voting will be on the last week of January. The election day is on the 30th January. A temporary Union Election Committee (UEC), led by the Chief Returning Officer, Mr Johan Ezran, is formed by the NTUSU Election Workgroup to assist SSS and SOH in the election process.

2.2 Question and Answer
- Mr Edward Lim Xun Qian asked Mr Johan Ezran will there be e-voting for SOH and SSS election.
- Mr Johan Ezran replied that the UEC will not be implementing the e-voting as the system is still not ready.

3.1 Proposed to proceed to third agenda:
Proposer: Ang Joon Kit Eugene
Seconder: Vaya Bundawi

Mr Edward Lim Xun Qian mentioned that together with Mr Victor Chia Wei Keat, Mr Chow Jin Hui, Ms Ling Li Hui Rebecca, Mr Ang Joon Kit Eugene and Hall Presidents Council (HPC), they have discussed on the new hall admission scheme and the removal of distance points. The current hall admission system runs by demand-and-supply. The demand-and-supply situation are affected by the distance point and hall activities. There are some new changes to the hall admission scheme. Full time undergraduate students are guaranteed a 2-year hall stay. There are statistics to prove that there are lesser students participating in hall activities. With the two new clusters of halls built over the last two years (Northill and Nanyang Crescent Halls), HAS is currently facing an issue of supply over demand for halls. The new hall admission scheme involves some incentives, such as allowing students who participate any school and/or hall activities to choose the hall of their choice. The point system for the activities are stackable. There will be a focus group to address to this rising issue. The main objective of the focus group is to gather opinions on the hall admission scheme. He stated that those applicants who have higher points will have the priority over the hall and rooms. He clarified that the senior hall residents who stayed in that hall or room will not be guaranteed to get the same hall or room. The same hall admission scheme applies to them as well. The new hall admission scheme will start in the next academic year and it has been confirmed during the HPC meeting.

3.2 Question and Answer
- Ms Eng Shuo Ying asked Mr Edward Lim Xun Qian if a student joins 2 hall sports will he be able to get 6 points.
- Mr Edward Lim Xun Qian replied that he will get a total of 6 points if the hall sport is 3 points each.
- Ms Eng Shuo Ying asked Mr Edward Lim Xun Qian if it would be better if the students can choose one activity for school and one activity for hall.
- Mr Edward Lim Xun Qian said that the new hall admission scheme will only record the top 2 activity points. He stated that it would be unfair to the student if we restrict him to choosing one activity each. The student should be able to choose those activities that they are interested in.
- Mr Benedict Yeo Lehao asked Mr Edward Lim Xun Qian if the new hall admission scheme is confirmed.
Mr Edward Lim Xun Qian mentioned that the new hall admission scheme is not confirmed yet and it is still up for discussion. There will be a focus group that will gather the statistics to prove if the new hall admission scheme is feasible or not.

Mr Benedict Yeo Lehao mentioned that the removal of distance points is not ideal. He asked Mr Edward Lim Xun Qian how is a year 3 student going to get a hall if he is unable to commit to the school or hall activities as he will be having Industrial Attachment (IA) and/or exchange.

Mr Edward Lim Xun Qian mentioned that the new hall admission scheme focuses on the campus life aspect as compared to the distance of where the student stays. This system is feasible when the demand is over the supply, hence there is no need for distance point. Additionally, HAS felt that the distance point is not relevant anymore. He also talked about the recruitment of students participating are getting affected due to this. Joining school or hall activities will be an incentive for the students as they will be able to have the priority of choosing their hall. He said that the students who have lower points will still get a hall but it will not be the hall of their choice. The main reason of the supply over demand situation was because of the declining birth rate in Singapore and HAS had forecasted that the situation will not be better in the near future.

Mr S Shiva stated that HAS proposed to remove the distance points. Professor Valarie also mentioned that she hopes to see more involvements with the students.

Mr Teo Wei Chi, Nicholas suggested to lower the weightage of the distance points.

Mr Edward Lim Xun Qian said that this will only make things harder and create more problems for administration.

Mr Benedict Lehao mentioned that there are some students in MAE who are unable to commit to school and hall activities due to their family background and currently they are using the distance points to get a hall.

Mr Edward Lim Xun Qian stated that despite this reason, many students are still able to stay in hall and joining school or hall activities will only act as an incentive to get a hall of their choice.

Mr Andrew John Wee Tong said that there are students who are unable to get cheaper halls as most students will try to get a more affordable hall.

Mr Edward Lim Xun Qian clarified and said that if a student is suffering from financial problems, HAS will help them by looking at their preference of hall choices.

Ms Lim Yi Hui Clara asked Mr Edward Lim Xun Qian if there is still recommendation list for halls.

Mr Edward Lim Xun Qian replied yes.

Mr S Shiva stated that HAS is not concern about students not able to get their preferred choice of halls but they are concern about whether students are able to get a hall.

Mr Leow Yan Yang asked Mr Edward Lim Xun Qian how does he expect the students to prioritise their workload and school work if they have 2 CCAs.

Mr Benedict Lehao asked Mr Edward Lim Xun Qian when the decision was made regarding the removal of distance points.

Mr Edward Lim Xun Qian mentioned that it was decided by the 26th NTUSU Council.

Ms Lim Yi Hui Clara asked Mr Edward Lim Xun Qian if ad-hoc activities can be stacked if the new admission scheme is implemented.

Mr Edward Lim Xun Qian replied yes.

Mr Victor Chia Wei Keat clarified that the proposal of stacking the distance points was a conclusion from the discussion in HPC. However it is not meant to be a final decision as there will still be consultation of students following with focus group discussion.
and council workgroup. Removal of distance points was proposed by HAS 2 years ago and we are currently in the process of seeking feedback and coming out with proposal.

Mr Han Zhong Liang arrived at 2048H.

- Mr Lee Hsin Chong suggested to give student leaders some privileges for course registration.
- Mr Edward Lim Xun Qian stated that the idea is good however we must have a strong justification regarding this.
- Mr Teo Wei Chi, Nicholas said that this idea will stress many students as school activities might even affect their school academics. Hence, he felt that this will not be a good idea.
- Mr Edward Lim Xun Qian mentioned that the initiatives for student leaders can be further explored.

4.1 Proposed to proceed to the fourth agenda
Proposer: Chong Le Wen
Seconder: Vaya Bundawi

Ms Rebekah Leong Bao Ying mentioned that constituent clubs should collaborate to promote one NTU community. She said that the Union Collaboration Fund took some time to get approved from SAO and during the holidays, Students’ Union concluded that the Union Collaboration Fund should be a sponsorship instead of a grant. She also talked about including Students’ Union as part of their sponsors and helping the Students’ Union to do some publicity for their events. She reminded the council members that they should send in the event proposal to her and the proposal has to follow the internal order number 10, which is the projects framework.

4.2 Question and Answer
- Mr Shivavaruman Durairaj asked Ms Rebekah Leong Bao Ying if there is a maximum amount can be used by the council member.
- Ms Rebekah Leong Bao Ying said that there is no maximum amount they can use however the reason of using the money should be justifiable as there is a limited amount in the Union Collaboration Fund.
- Mr Leow Yan Yang mentioned that the Inter-School Games was supposed to be sponsored using the Union Collaboration Fund however it was rejected.
- Mr Edward Lim Xun Qian stated that there was a clause for the Union Collaboration Fund and the council members should request for the Union Collaboration Fund before submitting the proposal. He also mentioned that the applications should not have the mindset that the grant will get approved. Students’ Union does not want the constituent clubs to think that their request for Union Collaboration Fund will get approved for sure.
- Ms Rebekah Leong Bao Ying stated that the Union Collaboration Fund is a sponsorship and since the Inter-School Games have already started and hence there is no exchange in benefits as it would be too late to publicise the sponsors.
- Mr Benedict Yeo Lehao asked Mr Edward Lim Xun Qian if there is a clause to say if Students’ Union will or not approve the sponsorship, how would the applicant know if he can get the approval for Union Collaboration Fund.
• Mr Edward Lim Xun Qian replied and said that the queue for the demand of Union Collaboration Fund will be the determining factor.
• Mr Shivavaruman Durairaj asked Mr Edward Lim Xun Qian why is the proposal of the Inter-School Games sponsorship not approved as it was submitted before the Inter-School Games period.
• Mr Shivavaruman Durairaj asked Mr Edward Lim Xun Qian if the idea of Union Collaboration Fund confirmed when it was mentioned in the previous council meeting.
• Mr Edward Lim Xun Qian stated that there were some amendments made for the Union Collaboration Fund and when the confirmed format was sent to the Students’ Union there was some delays.
• Mr Johan Ezran reminded the council that the Union Collaboration Fund is a privilege and not an entitlement, and students should not solely depend on the Union Collaboration Fund for event funding.

4.3 Proposed for 10 minutes toilet break
Proposer: Shia Zheng Zhe Darwin
Seconder: Lim Yi Hui Clara

4.4 Proposed for resumption of meeting
Proposer: Chong Le Wen
Seconder: Lee Yan Ling

5.1 Proposed to proceed to fifth agenda
Proposer: Eugene Ang Joon Kit
Seconder: Edward Lim Xun Qian

Mr Edward Lim Xun Qian mentioned that the Commonwealth Students Association (CSA) was formed in 2012 and there is a total of 52 countries in the association. CSA was formed in 2012 and all the Students’ Union are in the commonwealth association. He had a meeting with Ms Misha, who recently did her postgraduate in SBS, NTU. She is prominent in the field of the equality of women rights and the accessible of education for the underprivileged. Her position will be confirmed in mid-February.

5.2 Question and Answer
• Mr Johan Ezran asked Mr Edward Lim Xun Qian how is this relevant and how it will affect the council.
• Mr Edward Lim Xun Qian responded that NTUSU will represented and recognised by a higher entity.

6.1 Proposed to proceed to the sixth agenda
Proposer: Shivavaruman Durairaj
Seconder: Chow Jin Hui

6.2 Environmental Sustainability Workgroup
Ms Chua Ying Xuan stated that the Sustainability committee can be formed in the constituent clubs. She suggested that there can be a reporting either during the first or second semester. She mentioned that the sustainability committee should have one initiative planned out for the semester. She said that she wishes to start the committee in the academic semester. However, she is not sure if it should be compulsory or voluntary for the students to join the
committee. She feels that the halls have a higher potential to have the committee and she was wondering if she should start this idea with the halls first.

6.3 Question and Answer

- Mr Johan Ezran mentioned that NIE had an environmentalist club (Green Club) but it was disbanded 2 years later. He stated that the person who joins the committee must be very passionate about the environment because he feel that Ms Chua Ying Xuan should not force the constituent club to open up a committee.
- Ms Eng Shuo Ying stated that there must be a constitution that has to be written and submitted if the constituent clubs were to open up a committee. She said that this might be a risk as they are not sure if this idea will be feasible. She suggested to assign a member from Earthlink to each constituent club and they will act as an advisor on the environmental issues.
- Mr Edward Lim Xun Qian stated that there should be a transition process rather than a sudden change in implementing a sustainability committee in the constituent clubs.
- Ms Chua Ying Xuan mentioned that having some initiatives for the sustainability committee might help to get attention from the media and boost the school’s name.
- Ms Chua Ying Xuan asked the council if it would be possible to have this implemented in the JCRC.
- Mr S Shiva said that it will be hard as there is already a gardening activity in his hall also but there are no local students participating. Additionally, this will take at least one year to fully implement. He suggested small steps would be feasible but big steps would be very hard.
- Mr Lim Zhi Han Chester said that for his hall exam welfare pack, he made the residents to bring their own bag to collect the items.
- Mr Lam Kian Meng, Shawn said that the students should change their mindset and try to incorporate the environmental concept into all the future events.
- Mr Johan Ezran said that as an academic or non-academic club, each council member can implement a simple form of environmental friendly element in their future events. He gave an example of asking their own members to bring their own cutleries, if there are food provided during the event.

6.4 Welfare Workgroup

Ms Vaya Bundawi mentioned that she did not have a meeting yet and she will update the council members in the next council meeting. The meeting will focus on the Satisfactory/Unsatisfactory Option, shuttle bus and the food choices.

6.5 Election Workgroup

Mr Johan Ezran stated that there will be a temporary Union Election Committee (UEC) for the upcoming SOH and SSS elections. The temporary UEC will consist of council members from the Election Workgroup and led by Mr Johan Ezran as the temporary Chief Returning Officer.

6.6 Constitution Workgroup

Mr Johan Ezran stated that they are still in the process of collating all approved constitutions from both academic and non-academic clubs. In the meantime, the Constitution Workgroup is currently vetting through NTUSU’s Constitutions and Regulations.

7.1 Proposed to proceed to the seventh agenda

Proposer: Ang Joon Kit Eugene
Seconder: See Jing Xuan
Mr Chow Jin Hui stated that the council photoshoot will be taken and put on the noticeboards around the school. The council photos will be put on the small noticeboards. He said that there will be a total of 18 photos and there will be around 2 to 3 people in each group. He mentioned that Mr Lam Kian Meng, Shawn has arranged the council photoshoot to be in week 3 and the council photos will be up in week 4. Mr Lam Kian Meng, Shawn said that the photoshoot will be an indoor shoot.

8.1 Proposed to proceed to AOB:
Proposer: Benedict Yeo Lehao
Seconder: Edward Lim Xun Qian

8.2 Suggestion to increase NTUSU Subscription fee
Mr Edward Lim Xun Qian mentioned that 1/3 of the subscription fee goes to the Students’ Union, 1/3 goes to academic constituent clubs and 1/3 goes to non-academic constituent clubs. This amount was fixed at $24.60 since 1982, this would have meant that the school have been losing money since 1982. Based on the inflation rate, the value of $24.60 in 1982 is $98.98 in 2016, this value is an estimation using the Monetary Authority of Singapore (MAS) wage calculator. The Students’ Union intends to increase the subscription rate according to the inflation rate. National University of Singapore (NUS) Students’ Union are thinking of increasing their own subscription fee as well.

8.3 Question and Answer
- Ms Mao Xi Yun asked Mr Edward Lim Xun Qian if the portion of the subscription fee still remain the same.
- Mr Edward Lim Xun Qian stated that the portion will still remain the same.
- Mr Andrew John Wee Tong asked Mr Edward Lim Xun Qian if it is possible for the students having exchange or IA to not pay subscription fee since they will not be using the bus and facilities.
- Mr Johan Ezran stated that the students should continue paying their subscription fee as they are still paying their school fees.

2. Mr Johan proposed the end of the meeting. Ms Ling Li Hui Rebecca seconded the motion. The meeting was called to an end at 2237hrs, 16th January 2018.

Minutes prepared by:  
Ms Ling Li Hui Rebecca  
Honorary General Secretary

Minutes vetted by:  
Mr Johan Ezran  
Council Chairperson

27th NTUSU Council

27th Nanyang Technological University Students’ Union Executive Committee
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