

NANYANG TECHNOLOGICAL UNIVERSITY
25th Students' Union Council
Sixth meeting of the 25th NTUSU Council

Date: 11th January 2016
 Time Started: 2000H
 Venue: SAC Meeting Room 1&2

Present On Time	Club Represented/ Position Held
Non-Academic Constituent Club <ol style="list-style-type: none"> Mah Bin Sing Guo Jian Long Chiang Wei Qiang 	President – WSC Vice-President – WSC President – CAC
Academic Constituent Club <ol style="list-style-type: none"> Zeng Hui Loh Yi Jian Henry Loh Tan Kwang Boon Hoh Shi Teng Low Choon Chye Goh Keller Goh Kang Shiong Tan Benjamin Neo Hui Ning, Melissa Lim Tian Ning Aryani Paramita 	Council Chairperson/President – SBS President – SCBE President – HSS President – ADM President – SPMS President – MAE President – NBS President – LKCSOM President – WKWSCI President – NIE President – ASE President – SCE
NTUSU Executive Committee <ol style="list-style-type: none"> Gabriel Chee Liniki Kwok Meng Kei Gan Rui Yun Tan Yee Ru Elysia Sim Xuan Wei Rachel Chee Chen Yee Guo Weihao Aloysius Voo Xin Ping Yosua Nathanael Santoso Kwang Yi Jing Kelvin Teheri Yeo Ming En Loh Zheng Jia Grace Foo Xin Hui Xia Minghong 	President Vice-President (BCC) Vice-President (WSA) Honorary General Secretary Honorary Financial Secretary Human Resources Executive Welfare Executive Operations Executive Finance Executive Business Projects Executive Corporate Liaison Executive Publications and Publicity Executive Integration and Development Executive Orientation Executive Student Engagement Executive Information Technology Executive
Representatives <ol style="list-style-type: none"> Li Jingyi Tau Siang Ying 	Vice-President - MSE Vice-President - CAC
Late with apologies	Position Held

1. Liu Hongze	President – CEE
2.	

Absent with apologies	Position Held
1. Lim Zheng Peng	President – Sports Club
2. Jolene Ang Zhuo Ling	Vice-President – Sports Club
3. Cassandra Ho	Vice-President – CAC
4. Lai Sheng Lin	President – MSE
5. Jade Wee	President – EEE

Absent	Position Held
1.	

Meeting Agenda

1. Adoption of 5th Council Meeting Minutes
2. Undergraduate Orientation Coordinating Committee and Freshmen Orientation Programme
3. Restructuring of ISG's design collaterals
4. AOB

No	Agenda	Action
1.	<p>1.1 Proposed to proceed to the first agenda Proposer: Ms Yeo Ming En Seconder: Mr Yosua Nathanael Santoso</p> <p>1.2 Proposed to adopt the 5th Council Meeting Minutes Proposer: Ms Yeo Ming En Seconder: Mr Liniki</p>	
2.	<p>2.1 Proposed to proceed to the second agenda Proposer: Ms Grace Foo Seconder: Ms Rachel Chee</p> <p>2.2 Briefing by Mr Kwok Meng Kei, Vice-President (WSA) on Freshmen Orientation Programme</p> <ul style="list-style-type: none"> • The Orientation Programme will no longer be run as in the style of camp because of the following reasons: <ul style="list-style-type: none"> ○ All activities should cater to all students who applied, hence the activities of the programme need to change drastically. • The funding issue will be clarified on the 19th January 2016 during the meeting, so to allow members of the Undergraduate Orientation Coordinating Committee (UOCC) to voice out their opinion. All programmes will be funded fully by the school and capped at \$45.00 per pax. • Canvassing will no longer be allowed but the management does not want to enforce it. Thus, programme organising committee should exercise their own discretion. • Sponsorship issue will be confirmed during the upcoming UOCC meeting. • Justification for staying overnight should be provided by the programmed organising committees and the overnight stay should not have any night components. 	

	<ul style="list-style-type: none"> • During the Qualifying English Test, light bonding activities can be conducted. • Programme Organising Committees can still go ahead with activities outside the University but the activities need to be justified. Due to the funding provided, there is a stricter set of guidelines. • In order to prevent logistical clashes in facilities, UOCC will look into the possibility to mass book all the necessary facilities during the orientation period by having a sub-committee within the UOCC. All programme organising committees should be prepared that their programme may not be able to get the ideal facilities. • Due to the change in the nature of the programme, all programme organising committees should be prepared that there may be a change of name from “camp” to “programme” <p>Mr Liu Hongze, President – CEE, entered the meeting at 2015H</p> <p>1.3 Questions and Answers</p> <ul style="list-style-type: none"> • Mr Henry Loh, President – HSS, asked Mr Kwok to get a more certain answer from UOCC about the issue of canvassing and whether double degree students can go for either programmes organised by the two schools the students are belonged to, • Mr Low Choon Chye, President - MAE, asked Mr Kwok whether overnight has been banned for all programmes. Mr Kwok will clarify this during the UOCC meeting. • Mr Zeng Hui, Council Chairperson, asked Mr Kwok about the briefing for organising committee of Freshmen Orientation Programme. Mr Kwok said that there would be one conducted by Student Affairs Office after the next UOCC meeting. • Mr Chiang Wei Chiang, President – CAC, asked Mr Kwok whether absence of indemnity form could be used as the reason to reject participants and to reduce the risk of taking up unnecessary responsibility. Mr Kwok said it could be done. • Mr Chiang also asked about the possibility of centralised registration system. Mr Kwok replied that this possibility would be discussed in the upcoming UOCC meeting. • Mr Tan Benjamin, President – WKWSCI, asked Mr Kwok all the programmes need to be renamed as “Freshmen Orientation Programme” or “FOP”. Mr Kwok replied yes. • Mr Henry Loh, President – HSS, asked whether there would be any disciplinary actions taken against those organising committees that go against the UOCC guidelines. Mr Kwok said that those committees would be dealt with the existing students’ code of conduct. • Ms Elysia Tan, Honorary Financial Secretary, asked whether the funding would be based on the number of participants or the size of the freshmen cohort. Mr Kwok will clarify in the upcoming UOCC meeting. • Mr Henry Loh, President – HSS, asked whether the seniors, who are helping in the programme, would be sponsored by the University. Mr Gabriel Chee, President – NTUSU, wanted to understand the sentiment from the organising committees. • Mr Kwok clarified that food can be not included in the calculation of the funding because the organising committees can organise in a way that freshmen will purchase their own food during the programme. • Mr Gabriel Chee, President – NTUSU, wanted to understand the amount of funding each academic constituent clubs are getting from the University. Various council members from the academic constituent clubs said the organising committees are getting grant from the Student Life and the value of grant depends on the proposal submitted. <p>1.4 Conclusion by Mr Kwok</p>	
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	<ul style="list-style-type: none"> • Mr Kwok will clarify the following points in the upcoming UOCC meeting <ul style="list-style-type: none"> ○ Funding ○ Disciplinary Actions against those committees that go against the UOCC guidelines ○ Overnight ○ Canvassing 	
<p>3</p>	<p>3.1 Proposed to proceed to the third agenda Proposer: Mr Kwok Meng Kei Seconder: Mr Aloysius Voo</p> <p>3.2 Briefing by Mr Tan Kwang Boon, President – ADM about the agenda</p> <ul style="list-style-type: none"> • Mr Tan proposed a change in the timeframe for the design of publicity collaterals by having the current President – ADM will take charge of the design for the next Inter-School Games (ISG). The approval will be given by the ISG committee. • Mr Tan also proposed to have a change of supplier because of the quality of the shirts for the current edition of ISG. <p>3.3 Support by the Council The Council supports Mr Tan’s proposal and this proposal will be passed on to the ISG committee for deliberation and follow-up.</p>	
<p>4</p>	<p>4.1 Proposed to proceed to the fourth agenda Proposer: Ms Yeo Ming En Seconder: Ms Elysia Tan</p> <p>4.2 Council Events</p> <ul style="list-style-type: none"> • Mr Henry Loh, President – HSS, asked whether the Council would have activities to promote the Council and bond the Council. <ul style="list-style-type: none"> ○ Mr Zeng Hui, Council Chairperson, said he would be looking into this. ○ Mr Kwok Meng Kei, Vice-President (WSA), said the Council would have to look into whether there will be a need to change the method of promotion. ○ Mr Gabriel Chee, President – NTUSU, said that budget has been set aside for the promotion and the Council can look into the use of this budget. He added on that the Council could use this budget to have an activity to engage the higher management of the University. ○ Ms Elysia Tan, Honorary Financial Secretary, asked the Council to deliberate the promotion method early, so that the budget can be set aside for this in the next Financial Term. ○ Mr Goh Keller, President – NBS, proposed that the Council could make use of the social media platforms to promote the Union and Council. He added on that if the Council wants to continue the previous style of promotion, the photoshoot should be continued. ○ Mr Gabriel Chee said that photoshoot might not be able to publicise the Union and Council effectively. Ms Elysia Tan proposed that the promotion campaign can be unconventional and it can be in the form of guerrilla marketing to let people know that the Union exists. ○ Mr Goh Keller seek clarification about the purpose of the Council. Ms Elysia Tan said that the purpose should be based on promoting the Union as the 	

	Council is part of the Union and ensure that every Union member know about the existence of the Union.	
	Mr Zeng Hui proposed the end of the meeting. Mr Gan Rui Yun seconded the motion. The meeting was called to an end at 2105H, 11th January 2016.	

Minutes prepared by:



Mr. Gan Rui Yun
Honorary General Secretary
25th NTUSU Council

Minutes vetted by:



Mr. Zeng Hui
Council Chairperson
25th NTUSU Council