

**NANYANG TECHNOLOGICAL UNIVERSITY**  
**25<sup>th</sup> Students' Union Council**  
**Fifth meeting of the 25<sup>th</sup> NTUSU Council**

Date: 9<sup>th</sup> November 2015  
Time Started: 2000H  
Venue: SAC Meeting Room 1&2

Present On Time	Club Represented/ Position Held
<p><b>Non-Academic Constituent Club</b></p> <ol style="list-style-type: none"> <li>1. Mah Bin Sing</li> <li>2. Guo Jian Long</li> <li>3. Lim Zheng Peng</li> <li>4. Jolene Ang Zhuo Ling</li> <li>5. Chiang Wei Qiang</li> <li>6. Cassandra Ho</li> </ol> <p><b>Academic Constituent Club</b></p> <ol style="list-style-type: none"> <li>1. Zeng Hui</li> <li>2. Loh Yi Jian</li> <li>3. Henry Loh</li> <li>4. Tan Kwang Boon</li> <li>5. Hoh Shi Teng</li> <li>6. Liu Hongze</li> <li>7. Aryani Paramita</li> <li>8. Lai Sheng Lin</li> <li>9. Low Choon Chye</li> <li>10. Goh Keller</li> <li>11. Goh Kang Shiong</li> <li>12. Jade Wee</li> <li>13. Tan Benjamin</li> <li>14. Neo Hui Ning, Melissa</li> <li>15. Lim Tian Ning</li> </ol> <p><b>NTUSU Executive Committee</b></p> <ol style="list-style-type: none"> <li>1. Gabriel Chee</li> <li>2. Liniki</li> <li>3. Kwok Meng Kei</li> <li>4. Gan Rui Yun</li> <li>5. Tan Yee Ru Elysia</li> <li>6. Sim Xuan Wei</li> <li>7. Rachel Chee Chen Yee</li> <li>8. Guo Weihao</li> <li>9. Aloysius Voo Xin Ping</li> <li>10. Yosua Nathanael Santoso</li> <li>11. Kwang Yi Jing</li> <li>12. Kelvin Teheri</li> <li>13. Yeo Ming En</li> <li>14. Loh Zheng Jia</li> <li>15. Grace Foo Xin Hui</li> </ol>	<p>President – WSC  Vice-President – WSC  President – Sports Club  Vice-President – Sports Club  President – CAC  Vice-President – CAC</p> <p>Council Chairperson/President – SBS  President – SCBE  President – HSS  President – ADM  President – SPMS  President – CEE  President – SCE  President – MSE  President – MAE  President – NBS  President – LKCSOM  President – EEE  President – WKWSCI  President – NIE  President – ASE</p> <p>President  Vice-President (BCC)  Vice-President (WSA)  Honorary General Secretary  Honorary Financial Secretary  Human Resources Executive  Welfare Executive  Operations Executive  Finance Executive  Business Projects Executive  Corporate Liaison Executive  Publications and Publicity Executive  Integration and Development Executive  Orientation Executive  Student Engagement Executive</p>

16. Xia Minghong	Information Technology Executive
<b>Late with apologies</b>	<b>Position Held</b>
1.	

<b>Absent with apologies</b>	<b>Position Held</b>
1.	

<b>Absent</b>	<b>Position Held</b>
1.	

### Meeting Agenda

1. NTU Fest 2016 Updates
2. UOCC Guidelines
3. NTUSU Online Discussion Forum 1
4. Rebranding of Student Activities Centre
5. AOB

No	Agenda	Action
1.	<p>1.1 Proposed to proceed to the first agenda Proposer: Ms Elysia Tan Seconder: Ms Yeo Ming En</p> <p>1.2 Presentation by Mr. Gabriel Chee, President – NTUSU</p> <ul style="list-style-type: none"> <li>• Mr Chee had sent out an email prior to this meeting to explain the objective of this agenda.</li> <li>• Mr Chee briefed about the objectives of NTU Fest 2014 <ul style="list-style-type: none"> <li>○ Bringing students together.</li> <li>○ Raise funds for other students.</li> </ul> </li> <li>• Mr Chee briefed about the objectives of NTU Fest 2015 <ul style="list-style-type: none"> <li>○ Bringing students together.</li> <li>○ Provide a large-scale event to welcome the freshmen into the community.</li> <li>○ Celebrate SG50</li> </ul> </li> <li>• Mr Chee briefed about the reasons behind the NTU Fest not meeting the objectives <ul style="list-style-type: none"> <li>○ Only 14.3% is sold to undergraduates, hence not achieving the objectives [Amendment proposed by Mr Chee on 11<sup>th</sup> April 2016 during the 9<sup>th</sup> Council Meeting. This line should be read as “Out of the 24,000 undergraduates in the University, only 14.3% bought carnival tickets prior to the event.”.]</li> <li>○ Decreasing student participation from 7360 in 2014 to 3441 in 2015 and the possible reasons for this is due to the lack of X factor and publicity. [Amendment proposed by Mr Chee on 11<sup>th</sup> April 2016 during the 9<sup>th</sup> Council Meeting. This line should be read as “Carnival ticket sales to students fell from</li> </ul> </li> </ul>	

7,360 in 2014 to 3,441 in 2015, indicating decreasing student participation. The possible reasons for this are the lack of X factor and publicity.”.]

- There was a lack of club participation and the event was not jointly organised by the clubs. After discussion, the current establishment does not have the capability to have a jointly organised NTU Fest 2016.
- The cost incurred was \$1 million dollar for 3441 students and out of the cost, \$700,000.00 went to event company. Even if NTU Fest is holds in school or Jurong, it may not be possible to reduce the cost.

[Amendment proposed by Mr Chee on 11<sup>th</sup> April 2016 during the 9<sup>th</sup> Council Meeting. This line should be read, as “The cost incurred was \$1 million dollar for the entire event. 3441 students bought the carnival tickets before the event. Out of the cost, \$700,000.00 went to the event company. Even if NTU Fest is held in school or Jurong, it may not be possible to reduce the cost.”.]

- Mr Chee briefed about the future plan
  - Set up a committee for NTU Fest
  - Expand on Welcome Week to include a finale component
  - Improve club involvement and encourage them to take ownership.

### 1.3 Questions and Answers/Discussion

- Mr Xia Minghong, Information Technology Executive, asked whether it would be possible to reduce the cost by changing venue. Mr Chee replied that the priority is to encourage involvement of students to justify the cost.
- Mr Kwang Yi Jing, Corporate Liaison Executive, asked whether the future plan would be to imitate NUS Rag and Flags. Mr Chee replied that the purpose of NTU Fest is to bring clubs and student bodies together over an event.
- Mr Chee remarked that currently, the school management is driving the organising of NTU Fest, while the committee is just merely advising. He also stated that the school management is actually against the idea of cancelling NTU Fest 2016.
- Mr Loh Zheng Jia, Orientation Executive, asked whether cost is a huge factor in deciding whether to run this event in 2016. Mr Chee replied no.
- Mr Kwang Yi Jing believed that most of the council members are not against the idea of cancelling NTU Fest 2016 and provided alternatives.
- Ms Tan Yee Ru, Elysia, Honorary Financial Secretary, asked whether NTU Fest 2017 would definitely happen. Mr Chee replied that nothing is concrete. Ms. Tan asked further about the independence of the event. Mr Chee replied that due to the money invested, it would be more likely to gain independence when it is to be held in school in the future.
- Mr Hoh Shi Teng, President – SPMS, remarked that 2014 had put the expectations for 2015 very high and made the drawing power to be the star. Mr Lim Zheng Peng, President – Sports Club, said that the star as drawing power is not sustainable and there is a need to review it.
- Mr Chiang Wei Qiang, President – CAC, asked about the cost of the star. Mr Chee replied that the cost was not disclosed.
- Mr Hoh Shi Teng, remarked that the event company engaged in 2015 is less experienced in organising such events than the company in 2014. He felt that the event company’s experience would affect the publicity.
- Ms Tan Yee Ru, Elysia said that the star invited had overtook the main objectives of NTU Fest. Mr Kwang Yi Jing remarked that waiting for a year would erase the stigma.
- Ms Jade Wee, President – EEE, remarked that students felt that NTU Fest is an event to drive the reputation of NTU.

- Mr Low Choon Chye, President – MAE, said there is a need to attract more students because there will be peer pressure present to draw more students. He also asked what the 2015 committee had suggested for 2016. Mr Chee went through the ideas suggested by the committee and presented the slides by the committee. The ideas includes hall cheer challenge, sing off, cheerleading performance and after party
- Mr Loh Zheng Jia remarked that there is more need to let students have more ownership, so to instil pride of being involved and encourage more involvement by the students. This could be a model for the future NTU Fest.

#### 1.4 Voting on NTU Fest 2016

An open vote was conducted. There were 3 choices and they were:

- Choice 1: Cancellation of NTU Fest 2016.
- Choice 2: Continuation of NTU Fest 2016 with the current model.
- Choice 3: Continuation of the NTU Fest 2016 with a change of model.

Total Votes: 35

Choice 1	Choice 2	Choice 3
25	0	10

On behalf of the Council, Mr Chee will propose cancellation of NTU Fest 2016 to the Campus Life Committee and School Management. A review of NTU Fest will be conducted.

#### 1.5 Reviewing of the objectives of the NTU Fest

- Mr Chee said that NTU Fest should attract everyone, including students, staff and alumni.
- Mr Zeng Hui, Council Chairperson, said that sense of belonging should be instilled to make the event sustainable.
- Ms Jade Wee, President – EEE, asked to have smaller groups of people to be involved first before involving everyone. Ms Rachel Chee, Welfare Executive, voiced out her concern about the event being too exclusive.
- Ms Tan Yee Ru, Elysia, Honorary Financial Secretary, said that it is not wise to decide the direction for the future.
- Mr Kwang Yi Jing, Corporate Liaison, suggested that a few alternatives to be brainstormed and discussed during the next meeting. He suggested that NTU Fest imitates after Rags and Flags of National University of Singapore (NUS), so to bring the students together.
- Ms Lim Tian Ning, President – ASE, suggested that a workgroup to be formed. The council is receptive to this idea.
  - The workgroup shall compromise of:
    - Mr Gabriel Chee, President – NTUSU
    - Ms Lim Tian Ning, President – ASE
    - Mr Kwang Yi Jing, Corporate Liaison
    - Mr Kelvin Teheri, Publications and Publicity Executive
    - Mr Mah Bin Sing, President – WSC (Leader)
    - Mr Guo Jian Long, Vice-President – WSC
    - Ms Cassandra Ho, Vice-President – CAC
    - Mr Hoh Shi Teng, President – SPMS
    - Mr Loh Zheng Jia, Orientation Executive
    - Ms Yeo Ming En, Integration and Development Executive

	<p>1.6 Proposed to have a 10 minutes break  Proposer: Mr Henry Loh  Seconder: Mr Kwok Meng Kei</p> <p>1.7 Proposed to resume the meeting  Proposer: Ms Rachel Chee  Seconder: Mr Guo Weihao</p>	
<p><b>2.</b></p>	<p>2.1 Proposed to proceed to the second agenda  Proposer: Ms Grace Foo  Seconder: Ms Rachel Chee</p> <p>2.2 Presentation by Mr. Kwok Meng Kei, Vice-President (WSA) – NTUSU</p> <ul style="list-style-type: none"> <li>• The Undergraduate Orientation Coordinating Committee (UOCC) had prepared a draft the guidelines for Freshmen Orientation Programme 2016.</li> <li>• Mr Kwok pointed out, “Orientation will also cater to all freshmen who want to participate”.</li> <li>• Mr Kwok will raise up the point of bringing forward the hall check-in.</li> <li>• Currently, the draft states that no activities are to be held during the days that have Qualifying English Test (QET) and International Student Briefing (ISB), so to not let those affected students to miss on the events. Mr Kwok is going to propose that bonding activities can still be held but the gap formed during that period can still be covered up. Example of bonding activities is icebreakers. The dates of QET and ISB have been fixed. <ul style="list-style-type: none"> <li>○ Ms Aryani Paramita, President – SCE, asked whether it would be possible to shift QET to Monday. Mr Kwok will propose.</li> </ul> </li> <li>• The draft states that no fees should be charged for the orientation activities and it should be free for all freshmen. Mr Kwok said that the source of income for activities is not stated clearly and he will raise this issue up in the next meeting. <ul style="list-style-type: none"> <li>○ Ms Tan Yee Ru, Elysia, Honorary Financial Secretary, points out that the money spent might not be worth the value added during the activities. Moreover, it will be too taxing for the organisers.</li> <li>○ Mr Loh Zheng Jia, Orientation Executive, states that this may cause a lack of ownership and result in freshmen back out whenever they like to.</li> <li>○ Mr Kwok states that the purpose of being free is to remove the barriers for freshmen to join the activities.</li> <li>○ Mr Keller Goh, President – NBS, shared about the commitment of the camp organisers in NBS, which includes the organisers paying a sum of money and will get refund after they canvass the same amount of money.</li> </ul> </li> <li>• It is also stated that freshmen will have to be brought to the canteen to have their meal. Mr Kwok will raise whether the practicality of this idea.</li> <li>• Mr Kwok went through the process of the submission of the proposal for orientation activities.</li> <li>• Mr Kwok emphasised that the school management is trying out a new model and nothing is set in stone beyond 2016.</li> </ul> <p>2.1 Propose to have a 10 minutes break  Proposer: Ms Tan Yee Ru, Elysia</p>	

	<p>Seconder: Ms. Sim Xuan Wei</p> <p>2.3 Propose to resume the meeting Proposer: Ms Grace Foo Seconder: Ms Yeo Ming En</p>	
3	<p>3.1 Proposed to proceed to the third agenda Proposer: Ms Grace Foo Seconder: Ms Yeo Ming En</p> <p>3.2 Presentation by Ms. Grace Foo Xin Hui, Student Engagement Executive – NTUSU</p> <ul style="list-style-type: none"> <li>• Ms Foo briefed about the date and time of the Online Discussion Forum</li> <li>• Ms Foo talked about the objective of the Forum. The main aim is to foster trust between the Union and the Students. In addition, it will help to clarify the directions of the Freshmen Orientation Programme in 2016.</li> <li>• A Facebook Post had been uploaded on the NTUSU Facebook Page and the process of the forum is on the post.</li> <li>• Ms Foo said that the questions will be summarised at the end of the session and be uploaded to NTUSU website and any unanswered questions will be answered online. Any questions not raised can be sent to NTUSU.</li> <li>• Suggestions and concerns will be raised to UOCC during the UOCC meeting.</li> <li>• Ms Foo proposed that questions about the other constituent clubs' Freshmen Orientation Programme would be redirected to the respective constituent clubs.</li> <li>• Mr Kwok Meng Kei, Vice-President (WSA) – NTUSU, clarified that nothing will be commented beyond those stated in the council statement and minutes.</li> <li>• Ms Foo showed a list of sample questions and answers.</li> </ul>	
4	<p>4.1 Proposed to proceed to the fourth agenda Proposer: Ms Yeo Ming En Seconder: Mr Guo Weihao</p> <p>4.2 Presentation by Mr Gan Rui Yun, Honorary General Secretary – NTUSU</p> <ul style="list-style-type: none"> <li>• Mr Gan proposed name change of Student Activities Centre to U-Lounge</li> <li>• Mr Gan went through the rationale behind the proposal and they are <ul style="list-style-type: none"> <li>○ Role as the managing agent of the Centre</li> <li>○ Corporate image of the union</li> <li>○ Reducing confusion for students and other users between SAC and One Stop @ SAC.</li> <li>○ More ownership by the students</li> <li>○ Deter Unauthorised Usage</li> </ul> </li> <li>• Mr Gan went through the rationale behind the name selected and summarised the costs and benefits of the change of name.</li> </ul> <p>4.3 Questions and Answers</p> <ul style="list-style-type: none"> <li>• Ms Rachel Chee, Welfare Executive, asked whether One Stop @ SAC would have a change in name as well. Mr Gan replied that it would be up to school management.</li> <li>• Mr Xia Minghong, Information Technology Executive, commented that the abbreviation for U-lounge would be difficult as compared to SAC.</li> <li>• Mr Loh Zheng Jia, Orientation Executive, commented that Students' Activities Centre is already quite student centric, hence why there is a need to change it. Mr Gan replied that this is to help deter unauthorised usage by non-NTU personnel.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Mr Low Choon Chye, President – MAE, said students are used to SAC. Mr Gan said change must start somewhere.</li> <li>• Mr Hoh Shi Teng, President – SPMS, questioned the amount of non-NTU students using the NTU facilities. Mr Gan said there is quite a lot but no concrete statistics.</li> <li>• Mr Goh Keller, President – NBS, suggested having NTU students have access with their matriculation card. Mr Gan agreed and said that an enquiry was made but it is limited to 3000 and the contractor is currently exploring into encoding for 30000.</li> </ul> <p>4.3 Council’s Support  The Council supported the proposal.</p>	
	<p>5.1 Proposed to proceed to the fifth agenda  Proposer: Ms Tan Yee Ru, Elysia  Seconder: Ms Grace Foo</p> <p>5.2 6<sup>th</sup> Council Meeting  The 6<sup>th</sup> Council Meeting will be held on 11<sup>th</sup> January 2016 (Monday), 2000H</p> <p>5.3 Council Identity  Mr Zeng Hui, Council Chairperson, proposed that a shirt or a hoodie be made. The council voted t-shirt. The t-shirt will be designed by Mr Tan Kwang Boon, President – ADM.</p> <p>5.4 Forum for Clubs  Mr Gabriel Chee, President – NTUSU, proposed that a Forum for Clubs to be held. The clubs will share their best practices and challenges faced.</p> <p>5.5 Updates of U-Shop  Mr Yosua Nathanael Santoso, Business Projects Executive, briefed about the updates of U-Shop. He will need the help of council members for a competition in the near future.</p>	
	<p><b>Mr Zeng Hui proposed the end of the meeting. Mr Gan Rui Yun seconded the motion. The meeting was called to an end at 2232H, 9<sup>th</sup> November 2015.</b></p>	

**Minutes prepared by:**



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Mr. Gan Rui Yun  
Honorary General Secretary  
25<sup>th</sup> NTUSU Council

**Minutes vetted by:**



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Mr. Zeng Hui  
Council Chairperson  
25<sup>th</sup> NTUSU Council