

NANYANG TECHNOLOGICAL UNIVERSITY
25th Students' Union Council
Fourth meeting of the 25th NTUSU Executive Committee

Date: 12th October 2015
Time Started: 2010H
Venue: SAC Meeting Room 1&2

Present On Time	Club Represented/ Position Held
<p>Non-Academic Constituent Club</p> <ol style="list-style-type: none"> 1. Mah Bin Sing 2. Guo Jian Long 3. Lim Zheng Peng 4. Jolene Ang Zhuo Ling 5. Chiang Wei Qiang 6. Cassandra Ho <p>Academic Constituent Club</p> <ol style="list-style-type: none"> 7. Zeng Hui 8. Loh Yi Jian 9. Loh Wei Jie Henry 10. Tan Kwang Boon 11. Hoh Shi Teng 12. Lai Sheng Lin 13. Goh Keller 14. Goh Kang Shiong 15. Jade Wee 16. Tan Benjamin 17. Lim Tian Ning 18. Aryani Paramita 19. Neo Hui Ning, Melissa <p>NTUSU Executive Committee</p> <ol style="list-style-type: none"> 20. Chee Xi Jian, Gabriel 21. Liniki 22. Gan Rui Yun 23. Tan Yee Ru Elysia 24. Sim Xuan Wei 25. Rachel Chee Chen Yee 26. Guo Weihao 27. Aloysius Voo Xin Ping 28. Yosua Nathanael Santoso 29. Kwang Yi Jing 30. Kelvin Teheri 31. Yeo Ming En 32. Loh Zheng Jia 33. Grace Foo Xin Hui 34. Xia Minghong <p>iGave Representative</p>	<p>President – WSC Vice-President – WSC President – Sports Club Vice-President – Sports Club President – CAC Vice-President – CAC</p> <p>Council Chairperson/President – SBS President – SCBE President – HSS President – ADM President – SPMS President – MSE President – NBS President – LKCSOM President – EEE President – WKWSCI President – ASE President – SCE President – NIE</p> <p>President Vice-President (BCC) Honorary General Secretary Honorary Financial Secretary Human Resources Executive Welfare Executive Operations Executive Finance Executive Business Projects Executive Corporate Liaison Executive Publications and Publicity Executive Integration and Development Executive Orientation Executive Student Engagement Executive Information Technology Executive</p>

35. Anandveer Singh Chowhan	
Late with apologies	Position Held
1. Low Choon Chye 2. Kwok Meng Kei 3. Liu Hongze	President – MAE Vice-President (WSA) President – CEE

Absent with apologies	Position Held
1.	

Absent	Position Held
1.	

Meeting Agenda

1. Presentation on iGave initiative
2. Constitution and Regulations
3. Formation of Workgroup
4. Dialogue with School Management
5. Electronic voting for Elections
6. Updates for Freshmen Orientation 2016
7. AOB

No	Agenda	Action
1.	<p>1.1 Proposed to proceed to the first agenda Proposer: Ms Yeo Ming En Seconder: Mr Hoh Shi Teng</p> <p>1.2 Proposed to have iGave Representatives to sit in for this agenda Proposer: Mr Loh Wei Jie, Henry Seconder: Ms Jade Wee</p> <p>1.3 Proposed to let Mr Anandveer Singh Chowhan to have speaking rights for this agenda Proposer: Mr Loh Wei Jie, Henry Seconder: Ms Jade Wee</p> <p>1.4 Presentation by Mr Anandveer Singh Chowhan, iGave Representative</p> <ul style="list-style-type: none"> • Mr Anandveer Singh Chowhan gave a brief introduction about the purpose and the structure of iGave. • He stated that government matching is available when there is a fundraising under iGave. • He said that iGave believes that fun should be included during fundraising but also stated that there is no need to fear about the over-usage of budget in generating the fun. • He introduced that his team is on voluntary basis and it is known as iReceive. • His objective for this presentation was to introduce the sponsorship scheme provided to NTU Clubs and Societies by iGave. • There will be a meeting on 20th October 2015, 1830H to 1930H at Development Office, to better brief the representatives of the various constituent clubs of the requirement to obtain the sponsorship. 	

	<ul style="list-style-type: none"> • He also briefed about the procedure of obtaining the sponsorship from iGave. • For those constituent clubs that are interested in the sponsorship scheme, the presidents can indicate their interest by telling Ms Rachel Chee, Welfare Executive. <p>Mr Liu Hongze, President – CEE, entered the meeting at 2018H.</p> <p>iGave Representatives left the meeting at 2025H.</p>	
<p>2.</p>	<p>2.1 Proposed to proceed to the second agenda Proposer: Mr. Hoh Shi Teng Seconder: Ms. Melissa Neo</p> <p>2.2 Overview of Council Meeting Regulations</p> <ul style="list-style-type: none"> • Mr Zeng Hui, Council Chairperson, ran through the regulations and indicated that there are two types of meeting, which are ordinary and extraordinary. • For a meeting to be convened there should be 50% of the council members present. • If absent from the meeting for 3 times, the council member will have to undergo a vote by the council to decide whether to let him or her to stay on in the council as a council member. • The council chairperson will chair all council meetings. In the case of the council chairperson is unable to be present in the meeting, one of the council members, other than those who are executive committee members, shall be elected as interim council chairperson for the meeting. • Mr Gabriel Chee, President – NTUSU, highlighted that 50% of the council members have to be present to pass any motions. He also states that a workgroup will be formed to review the constitution. <p>2.3 Overview of the Constitution of NTUSU</p> <ul style="list-style-type: none"> • Mr Gabriel Chee, President – NTUSU, went through the purpose and power of the constitution. • There are two parts to the constitution and they are the Constitution and Regulations. Constitution should not be changed regularly and Regulations should be changed to update it to suit the most current situation and condition. • He highlighted the supremacy of the constitution and this constitution will overwrite any items in any club constitution that are not aligned to the constitution. • He stated the criteria to change the constitution and the criteria are 2/3 approval from the council and at least one representative from the constituent club and one executive member voting for the change. • He stated that the council and executive committee are equally strong and neither is stronger than the other is. • He went through the composition, functions and powers stated in the constitution. • He defined the purpose of referendum and went through when a referendum can be called. • He went through the history of the constitution. <p>2.4 Overview of Executive Committee Elections Regulations</p> <ul style="list-style-type: none"> • Mr Gabriel Chee, President – NTUSU, went through the purpose of these regulations. • He also went through what Union Election Committee (UEC) is and what powers and duties the committee has. 	

	<p>2.5 Overview of Management Committee Elections Regulations</p> <ul style="list-style-type: none"> • Mr Gabriel Chee, President – NTUSU, went through the purpose of these regulations. • He also stated that this regulation would have to be changed, as electronic voting will be executed in the next election. <p>2.6 Overview of Executive Committee Officers Regulations</p> <ul style="list-style-type: none"> • Mr Gabriel Chee, President – NTUSU, stated that there are seven positions that require to be elected and cannot be co-opted. These seven positions will have to be filled for the executive committee to be formed. <p>2.7 Overview of Standing Committees Regulations</p> <ul style="list-style-type: none"> • Mr Gabriel Chee, President – NTUSU, briefed that there are two committees and they are Welfare Committee and Finance Committee. • The Finance Committee will not be formed because there will be a review on this regulation about the committee. • He went through the purpose and composition of Welfare Committee. He stated that this committee would be formed. <p>2.8 Overview of Miscellaneous Regulations</p> <ul style="list-style-type: none"> • Mr Gabriel Chee, President – NTUSU, went through the regulations. • He went through the consequences of resigning of the council. The consequences of resignation includes no access to subscription fee. • The statement to the press should only be made by the President and Honorary General Secretary of NTUSU Executive Committee, with prior approval of the Executive Committee. <p>2.9 Overview of Disciplinary Regulations (Draft)</p> <ul style="list-style-type: none"> • Mr Gabriel Chee, President – NTUSU, explained the reason behind these regulations still being a draft. • A disciplinary committee shall be formed to investigate and issue penalties to the perpetrators. • The regulations will be looked into by the Constitution Review Committee. <p>2.10 1st Reading of proposed Financial Regulations (1st Amendment)</p> <ul style="list-style-type: none"> • Ms Elysia Tan, Honorary Financial Secretary, passed a draft of the Financial Regulations (1st Amendment). • She briefly went through the current Finance Regulations in power. • She stated that there is a gap in the current regulations and needs to be plugged • She inserted “Purpose” into the draft. • She proposed changes to the “Management of Finance” by adding section 8, so to give power to the Finance Executive if there is any in the Executive Committee. • The definition of “assets” is stated in the draft, so to properly define the value of assets. • She stated that section 24 would be further amended, once the constitution review committee is formed. • She said that the current regulation and draft are still silent on whether this should encompass the constituent clubs. • She also said that the council should have more knowledge of the reserve fund. • In order to better allocate the funds, a provision should be added such that all financial statements of Union and Constituent Clubs should be revealed to the student body during Annual General Meeting. 	
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	<ul style="list-style-type: none"> Mr Gabriel Chee, President – NTUSU, stated that the council member should ponder about these proposed changes and decide about it during the next meeting <p>Mr Low Choon Chye, President – MAE, entered the meeting at 2103H. Mr Kwok Meng Kei, Vice President (WSA), entered the meeting at 2114H.</p> <p>2.11 Proposed for 10 minutes break Proposer: Mr Zeng Hui Secunder: Ms Yeo Ming En</p> <p>2.12 Proposed for the resumption of the meeting Proposer: Ms Yeo Ming En Secunder: Mr Henry Loh</p>	
3	<p>3.1 Proposed to proceed to the third agenda Proposer: Mr Henry Loh Secunder: Mr Kwang Yi Jing</p> <p>3.2 Presentation by Mr Gabriel Chee, President – NTUSU</p> <ul style="list-style-type: none"> Mr Gabriel Chee explained the purpose of workgroup. The workgroup will comprise the EXCO and other council members. FOC workgroup will be formed to anticipate and resolve issues that might arise and it will be led by Mr Loh Zheng Jia, Orientation Executive. There will need to have at least one representative of academic constituent club and one representative of non-academic club. Union Election Committee will be chaired by Mr Zeng Hui, Council Chairperson. There will need to have at least one representative of academic constituent club and one representative of non-academic club. The purpose is to facilitate the implementation of the electronic voting system and conduct of the next union election Constitution Review Committee will be formed and led by Mr Gabriel Chee. The committee will review the constitution and propose any necessary changes. Welfare Committee will be formed, pursuant to the Standing Order Regulations, and led by Ms Rachel Chee, Welfare Executive. Mr Kwok Meng Kei, Vice-President (WSA), will sit in the committee together with four non-executive committee members of the council. <p>3.3 FOC Workgroup The workgroup will comprise of</p> <ul style="list-style-type: none"> Mr Loh Zheng Jia, Orientation Executive Mr Kwok Meng Kei, Vice-President (WSA) Ms Jolene Ang, Vice-President – Sports Club Mr Chiang Wei Qiang, President – CAC Ms Aryani Paramita, President – SCE Mr Goh Keller, President – NBS <p>3.4 Union Election Committee (Workgroup) The committee will comprise of</p> <ul style="list-style-type: none"> Mr Zeng Hui, Council Chairperson Mr Henry Loh, President – HSS Mr Mah Bin Sing, President –WSC 	

	<p>3.5 Constitution Review Committee The committee will comprise of</p> <ul style="list-style-type: none"> • Mr Gabriel Chee, President – NTUSU • Mr Gan Rui Yun, Honorary General Secretary • Ms Elysia Tan, Honorary Financial Secretary • Ms Rachel Chee, Welfare Executive • Ms Grace Foo, Student Engagement Executive • Mr Lim Zheng Peng, President – Sports Club <p>3.6 Welfare Committee The committee will comprise of</p> <ul style="list-style-type: none"> • Ms Rachel Chee, Welfare Executive • Mr Kwok Meng Kei, Vice-President (WSA) • Mr Low Choon Chye, President – MAE • Ms Melissa Neo, President – NIE • Mr Tan Kwang Boon, President – ADM • Mr Zeng Hui, Council Chairperson 	
4	<p>4.1 Proposed to proceed to the fourth agenda Proposer: Ms Sim Xuan Wei Seconder: Ms Jade Wee</p> <p>4.2 Overview of the Agenda</p> <ul style="list-style-type: none"> • Mr Zeng Hui, Council Chairperson, said that Associate Professor Kwok Kian Woon, Associate Provost (Student Life), proposed that he has an informal session with the council every month. He proposed that the council could instead have a retreat session or meet up with him over meal. • Mr Gabriel Chee, President – NTUSU, provided the context for this agenda. The context was that A/Prof. Kwok wants to engage the council. • Mr Kwok Meng Kei, Vice-President (WSA), proposed to have a meeting with him once per semester. • Ms. Elysia Tan, Honorary Financial Secretary, suggested that A/Prof. Kwok could join the council during the council bonding day every semester. • Mr. Zeng said that the meet-up session would be tentatively set on the council bonding day. 	
5	<p>5.1 Proposed to proceed to the fifth agenda Proposer: Mr Henry Loh Seconder: Mr Tan Benjamin</p> <p>5.2 Update about Electronic Voting System 5.2.1 E-Vote vs Online Voting</p> <ul style="list-style-type: none"> • Mr Zeng Hui, Council Chairperson, gave a brief overview on the update about the electronic voting system. E-Vote will have voting booths place at strategic locations and various faculties. Voters will be able to vote, once matriculation card is presented. In addition, it will aid in the fast counting of votes. • Online voting will be accessible at any location. However, there are many drawbacks like discussion and third party access to vote. 	

	<ul style="list-style-type: none"> Mr Xia Minghong, Information Technology Executive, stated that the votes would not be anonymous because matriculation number will be associated to the vote. Mr Kwang Yi Jing, Corporate Liaison Executive, asked about the rationale of the new system. Mr Zeng stated that the rationale is to encourage higher turn out and improve the accuracy of vote. Mr Xia comment that e-voting has higher degree of anonymous. Mr Kelvin Teheri, Publications and Publicity Executive, commented that both modes would still allow discussion. Mr Zeng said that e-vote would not allow discussion during voting, while online voting allows it. Mr Gabriel Chee, President – NTUSU, states that the reasons are to include students on exchange and school’s direction of being innovative. Mr Chee also states that the pros and cons need to be weighted. The council will have to decide how far the integrity of the election process can be compromised, in order to improve convenience. Ms Sim Xuan Wei, Human Resource Executive, suggest that both systems to be used but one for those overseas and the other for those remaining in Singapore. Mr Chee pointed out that there might be a problem facilitating this. Mr Xia raised a concern of allowing students overseas to vote, which is that they might not have enough information about the candidates. Mr Kwang Yi Jing, Corporate Liaison Executive, commented that there is existence of online campaigning now Mr Zeng clarified that this agenda was to let the Union Election Committee to have a direction to pursue. Mr Henry Loh, President – HSS, commented that there is a need to understand the number of students overseas during the election. In addition, there might be more drawbacks for online voting An open vote was called to decide the direction <p>Total Vote: 36</p> <table border="1" data-bbox="308 1144 1163 1218"> <thead> <tr> <th>E-Vote System</th> <th>Online Voting</th> </tr> </thead> <tbody> <tr> <td>33</td> <td>3</td> </tr> </tbody> </table> <p>The Union Election Committee will pursue the direction of pushing for E-Vote System.</p>	E-Vote System	Online Voting	33	3	
E-Vote System	Online Voting					
33	3					
6	<p>6.1 Proposed to proceed to the sixth agenda Proposer: Ms Melissa Neo Seconder: Ms Sim Xuan Wei</p> <p>6.2 Briefing by Mr Kwok Meng Kei, Vice-President (WSA)</p> <ul style="list-style-type: none"> Mr Kwok reiterated the details listed on the Council Statement. Other clubs and societies, that are not part of the council, will have their orientation camps after the orientation week. Their orientation camps should not be limited to freshmen. They already had an engagement session with the school management before. During the next University Orientation Coordinating Committee (UOCC) meeting, the NTUSU executive committee will bring up this issue again. Various constituent clubs should have informed their camp committee and they should anticipate the crunch during the camp period. NTUSU Executive Committee will push for more information to be released by the UOCC directly. Council members can raise up any issues to Mr Kwok before the end of October, so he can bring the issue into the UOCC meeting 					
7	<p>7.1 Proposed to proceed to AOB Proposer: Ms Melissa Neo</p>					

	<p>Seconder: Mr Liniki</p> <p>7.2 Next Meeting Mr Zeng Hui, Council Chairperson, proposed that the next council meeting to be held on 4th December 2015. The final confirmation will be based on the doodle polling result.</p>	
8	<p>Mr Zeng Hui proposed the end of the meeting. Mr Gan Rui Yun seconded the motion. The meeting was called to an end at 2232H, 12th October 2015.</p>	

Minutes prepared by:



 Mr. Gan Rui Yun
 Honorary General Secretary
 25th NTUSU Council

Minutes vetted by:



 Mr. Zeng Hui
 Council Chairperson
 25th NTUSU Council