

NANYANG TECHNOLOGICAL UNIVERSITY
26th Students' Union Council
Third meeting of the 26th NTUSU Council

Date: 3rd October 2016
 Time Started: 2009H
 Venue: SAC Meeting Room 1 and 2

Present On Time	Club Represented/ Position Held
Non-Academic Constituent Club <ol style="list-style-type: none"> 1. Lim Sze Chi 2. Billy Ng Chee Wan 3. Keh Zhao Xi 4. Lim Qiu Li Cherie 5. Ong Kwok Kiang 6. Ooi Jing Ting Florence 	President – WSC Vice-President – WSC President – CAC Honorary General Secretary – CAC President – Sports Club Vice-President – Sports Club
Academic Constituent Club <ol style="list-style-type: none"> 1. Leonard Chan Jun Wei 2. Wesley Chan 3. Go Li Jia 4. Dong Yiwen 5. Chan Tuck Ging 6. Nicholas Lee 7. Dominique Yeo Zong Xiang 8. Justin Seow Zhu Yeow 9. Johan Ezran 10. Jolene Lee Wei Ling 11. Marsel Mauricius 12. Richard Chan Wing Hong 13. Juden Hoo Hong Xiu 14. Lim Xuan, Nicole 15. Kong Zhong Han 	President – SPMS President – ADM President – ASE President – CEE President – EEE President – HSS President – MAE President – MSE President – NIE President – SBS President – SCBE President – LKCSOM President – NBS President – WKWSCI President – SCSE
NTUSU Executive Committee <ol style="list-style-type: none"> 16. Gan Rui Yun 17. Low Choon Chye 18. Yosua Nathanael Santoso 19. How Yijie, Darren 20. Lim Strahan 21. Lynnette Chng Jiamin 22. Auginia Natalia 23. Goh Yu Xian, Jayden 24. Ong Jiamin Amanda 25. Caroline 26. Edward Lim Xun Qian 27. Goh Zhi Xian, Jacob 28. Bess Tay Qi Wen 29. Samuel Salim 30. Por Hui Fang 	President Vice-President (WSA) Vice-President (BCC) Honorary General Secretary Honorary Financial Secretary Human Resource Executive Welfare (Student Life) Executive Welfare (Development) Executive Operations Executive Business Projects Executive Corporate Liaison Executive Orientation and integration Executive Student Engagement Executive Corporate Communications Executive Finance Executive

Late with apologies	Position Held
1.	

Absent with apologies	Position Held
1.	

Absent	Position Held
1.	

Meeting Agenda

1. Constitution and Regulations
2. NTU Fest 2017
3. Orientation Update
4. Welfare Standing Committee
5. U-Scan and Exam Welfare Pack
6. Council Workgroups
7. AOB

No	Agenda	Action
1.	<p>1.1 Proposed to proceed to the first agenda Proposer: Lim Strahan Secunder: Low Choon Chye</p> <p>1.2 Overview of Constitution Changes</p> <ul style="list-style-type: none"> • Mr Gan Rui Yun went through the constitution changes that were passed in the recent Annual General Meeting and which are pending approval from the Student Affairs Office. • The main changes are to keep the constitution in line with NTU policy and maintain currency of the constitution. • Some key changes are as follows: <ul style="list-style-type: none"> ○ Overall updates to maintain currency. ○ Updated the subscription article to be in line with the GST hike. ○ Reworded the Council article as in the past the presidents were not sent as Council reps. ○ Council discipline regulations were streamlined. ○ NTUSU Executive Committee regulations implemented. • Regulations are applicable to the whole union including constituent clubs and all will have to be on the same page as the Council. • Election regulations to be updated for e-voting. <p>1.3 Council Meetings</p> <ul style="list-style-type: none"> • Mr Gan Rui Yun described the types of Council meetings for the Council, the quorum to start meetings and what happens if the Council chair or secretary are unavailable for meetings. He described the disciplinary regulations for the Council, stressing that 3 meetings absent would result in a removal from the Council and written reasons need to be submitted for any absences. 	

<p>2.</p>	<p>2.1 Proposed to proceed to the second agenda Proposer: Edward Lim Xun Qian Seconder: Kong Zhong Han</p> <p>2.2 Presentation by Ms Bess Tay Qi Wen</p> <ul style="list-style-type: none"> • Ms Bess Tay Qi Wen presented on NTU Fest. • She described the background of NTU Fest and the reasons why the previous NTU Fest was not held. • She put forward her proposed plan for NTU Fest 2017 <ul style="list-style-type: none"> ○ NTU Fest 2017 will be rebranded to be more in line with the students and to integrate everyone into one NTU community. ○ The direction will be to be more student centric and they hope to involve the entire school population. ○ They aim for there to be a continuation of an overall programme from semester 2 to the freshmen orientation programme to welcome week to NTU Fest. ○ Ms Bess Tay Qi Wen presented the ideas generated by the previous workgroup, the 24-hour challenge, the carnival, NTU Got Talent and the unique run in the west. • Ms Lim Xuan, Nicole asked why we are not including halls now. Mr Low Choon Chye mentioned they are looking into working with the halls but they need to find a common interest. Mr Gan Rui Yun mentioned that first they will need to engage the schools so as to engage the whole student population. • Ms Lim Sze Chi asked why NTU Fest did not happen last year. Mr Low Choon Chye mentioned that they took a gap year to form a workgroup to review their objectives for NTU Fest. Mr Gan Rui Yun also mentioned that the participation rate was too low to the point that people had to be subsidised to go for the event. <p>2.3 Motion to hold NTU Fest 2017</p> <ul style="list-style-type: none"> • Mr Leonard Chan Jun Wei called for a vote to hold NTU Fest 2017. <p>Total Votes: 34</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="background-color: #4F81BD; color: white;">For</th> <th style="background-color: #4F81BD; color: white;">Abstain</th> <th style="background-color: #4F81BD; color: white;">Against</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">26</td> <td style="text-align: center;">4</td> <td style="text-align: center;">4</td> </tr> </tbody> </table> <p>Motion for the holding of NTU Fest 2017 was passed. Mr Low Choon Chye said that they would continue preparations for NTU Fest 2017.</p> <p>2.4 Model of the NTU Fest 2017 Committee</p> <ul style="list-style-type: none"> • Ms Bess Tay Qi Wen presented the two models, the first where there will be one representative from each constituent club committee being sent and the second will be for some of the Council members to join as advisors. <p>2.5 Voting for the format of NTU Fest 2017 Committee</p> <p>An open vote was conducted. There were 2 choices and they were:</p> <ul style="list-style-type: none"> • Model 1: One representative from each constituent club. • Model 2: Some Council members join as advisors. 	For	Abstain	Against	26	4	4	
For	Abstain	Against						
26	4	4						

	<p>Total Votes: 34</p> <table border="1" data-bbox="354 322 1115 389"> <thead> <tr> <th>Model 1</th> <th>Model 2</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>29</td> </tr> </tbody> </table> <p>2nd Model was chosen as the model to be used for NTU Fest 2017.</p>	Model 1	Model 2	5	29	
Model 1	Model 2					
5	29					
<p>3.</p>	<p>3.1 Proposed for 15 minute toilet break Proposer: Billy Ng Chee Wan Seconder: Por Hui Fang</p> <p>3.2 Proposed to resume meeting Proposer: Lynnette Chng Jiamin Seconder: Marsel Mauricius</p> <p>3.3 Proposed to proceed to the third agenda Proposer: Lim Strahan Seconder: Edward Lim Xun Qian</p> <p>3.4 Orientation updates</p> <ul style="list-style-type: none"> • Mr Low Choon Chye and Mr Goh Zhi Xian, Jacob presented the updates from the recent University Orientation Coordinating Committee meeting. • The feedback on the recently concluded freshmen orientation programme from the meeting is as follows: <ul style="list-style-type: none"> ○ The period set aside for camps was too short and it was too cramped ○ There were issues with the short-term accommodation ○ Tutorial rooms and school facilities were found to be damaged after the camp period • Mr Goh Zhi Xian, Jacob mentioned that the direction given by the University Orientation Coordinating Committee was not clear but it was clear that they should not have any canvassing or chalet stays and that culture should not be used as a rationale for activities. • Illegal camps were also an issue raised at the University Orientation Coordinating Committee meeting as they are unmonitored and they detract participants from the official camps. They also illegally use facilities that are for the official camps. • Mr Goh Zhi Xian, Jacob presented the freshmen welcome ceremony attendances mentioned the need for the Council to encourage freshmen to go for the welcome ceremony. • The University Orientation Coordinating Committee will book all the facilities early and allocate these resources early for the coming freshmen orientation programme. <p>3.5 Direction for Orientation</p> <ul style="list-style-type: none"> • Mr Low Choon Chye presented the direction they would take for the next University Orientation Coordinating Committee meeting in mid-November. • They must move on from the past, things like chalet stays, using the word “camp” and “traditions”. He asked the Council for their views and opinions on the freshmen orientation programme. • The 2 week orientation period: <ul style="list-style-type: none"> ○ Mr Low Choon Chye listed the current sequence of programmes, halls, non-academic constituent clubs then academic constituent clubs. 					

	<ul style="list-style-type: none"> ○ Mr Juden Hoo Hong Xiu asked if the period can be pushed to 3 weeks before the start of school. Mr Low Choon Chye mentioned that the restraint was the matriculation of students as well as there being the Asian University Games that were conducted this year. They will push for a 3 week period but they still need to think about how they can work within a 2 week duration if need be. ○ Ms Ooi Jing Ting Florence asked if the insurance for non-matriculated students was an issue, whether their clubs can source for insurance for themselves so that they would not be restricted by the matriculation date. She also questioned the need for including international students. Mr Goh Zhi Xian, Jacob mentioned that they should not have to individually source for insurance and that the school should be the one organising this. Mr Gan Rui Yun also mentioned that there is a liability if they proceed with it as these students would not have been matriculated. Mr Low Choon Chye mentioned that the statistics for the participation of foreign students was low, at about 5-10 percent for each camp. ○ Mr Goh Zhi Xian, Jacob mentioned that even if a 3 week period is achieved, there is a need for camps to stay within their allocated slots. ○ Mr Richard Chan Wing Hong asked if there is a 3 week period, will the current order be maintained. Mr Low Choon Chye mentioned that they would probably maintain this order. Mr Richard Chan Wing Hong also mentioned that his school has a different starting date and asked if they can have their programme before this 3 week period. ○ Ms Lim Qiu Li Cherie mentioned that previously some of the freshies did not know which hall they were in until very late prior to the conduct of the camps. ○ Ms Ooi Jing Ting Florence asked why there was a switch in the order of programmes from previously. Mr Gan Rui Yun mentioned that there was a Council vote that decided on the current structure and the considerations for this were the check-in dates and short term accommodation. ○ Mr Juden Hoo Hong Xiu mentioned that he felt that faculty camps being first would be better as the sign up period for hall camps was very small and freshmen did not have the time to sign up. ○ Mr Richard Chan Wing Hong said that he felt that there should be a mandatory 7 hours of sleep per night. Concerns were raised on the difficulty in enforcing this. ○ Mr Low Choon Chye concluded that they want a three week structure with compulsory rest days. But that in the situation where they have to deal with a two week structure, they need to decide how to handle fatigue. There will be a later discussion on the sequence of programmes if the two week structure maintains. <ul style="list-style-type: none"> ● Inlusiveness: <ul style="list-style-type: none"> ○ Mr Johan Ezran asked about inclusivity for people other than just undergraduates, if they can be funded for. Mr Low Choon Chye mentioned that it could be considered. ○ Ms Lim Sze Chi mentioned that if, with the new schedule to include international students, the statistics of international student participation are low then there is a need to review if including a small percentage of students is hindering the welfare of the vast majority of students. Mr Low Choon Chye stressed the need for concrete feedback from everyone so that they can make use of statistics to strengthen their point of view. 	
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	<ul style="list-style-type: none"> ○ Mr Yosua Nathanael Santoso mentioned that if they want to have one NTU community, they should not compromise on inclusiveness. He shared about how in the past, he was unable to join in for freshmen orientation camps when he was a freshman. ○ Mr Dominique Yeo Zong Xiang mentioned that he felt that if the university wants to have more inclusiveness, they should put in more money to support this. ○ Mr Juden Hoo Hong Xiu mentioned that they should consider holding a feedback session with all the chairpeople for the freshmen orientation programmes on the issue of inclusiveness so they can get valuable and useful first-hand testimonials from them. Mr Goh Zhi Xian, Jacob said they can collect feedback without the need for a physical session. <ul style="list-style-type: none"> ● Standard operating procedures for the different freshmen orientation programmes: <ul style="list-style-type: none"> ○ Mr Low Choon Chye mentioned that all freshmen orientation programmes need to follow the standard operating procedures given so that they can have a successful orientation. ○ Concerns were raised on the inconsistencies of standard operating procedures as a result of the differing governing bodies. ○ All expressed agreement to having the Student Affairs Office as the overall governing body for freshmen orientation programmes. <ul style="list-style-type: none"> ● Short Term Accommodation: <ul style="list-style-type: none"> ○ Mr Low Choon Chye asked for feedback on short term accommodation and how they can improve on it. ○ Mr Goh Zhi Xian, Jacob mentioned that the rationale for chalet stays not being allowed was due to many participants having to share a room. ○ Mr Keh Zhao Xi mentioned that freshmen being spread among many halls raises accountability issues. ○ Mr Nicholas Lee mentioned that this year, HSS had a day camp but they received feedback on this requesting for overnight stay due to fatigue of travelling every day. He also mentioned that in order for overnight stay, they should stick to short term accommodation. ○ Mr Justin Seow Zhu Yeow mentioned that changing the order of camps might help alleviate the issues of short term accommodation. ○ Mr Low Choon Chye concluded that they will move forward and continue with short term accommodation and improve on it. <ul style="list-style-type: none"> ● Overnight Stay: <ul style="list-style-type: none"> ○ All agree that freshmen orientation programmes should have overnight stay. ○ Ms Ooi Jing Ting Florence asked about timeline. Mr Low Choon Chye said that they will push for what they need and try to settle it as early as possible. <ul style="list-style-type: none"> ● Mr Goh Zhi Xian, Jacob concluded the discussion mentioning that they need statistics, testimonials and how much liquidity is required for each club. 	
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<p>4.</p> <p>4.1 Proposed for 10 minute toilet break Proposer: Por Hui Fang Secunder: Dong Yiwen</p> <p>4.2 Proposed to resume meeting Proposer: Johan Ezran Secunder: Gan Rui Yun</p> <p>4.3 Proposed to proceed to the fourth agenda Proposer: Caroline Secunder: Lim Strahan</p> <p>4.4 Welfare Standing Committee</p> <ul style="list-style-type: none"> • Mr Goh Yu Xian, Jayden and Ms Auginia Natalia presented on the areas of welfare that they are in charge of. • Students' Fund: <ul style="list-style-type: none"> ○ Mr Goh Yu Xian, Jayden described the students fund as providing bursaries to students. He said that they will be meeting with the various offices to decide how many bursaries should be given. • Compulsory professional internship: <ul style="list-style-type: none"> ○ Mr Goh Yu Xian, Jayden asked about the compulsory professional internship. The schools affected were: <ul style="list-style-type: none"> ▪ EEE ▪ SBS ▪ SCSE ▪ CEE ▪ SCBE ▪ MSE ▪ MAE ▪ ASE ○ Mr Dominique Yeo Zong Xiang mentioned that MAE has some overloading and extension issues with direct year 2s having to take about 23 AUs which results in many of them having to extend by another semester. ○ Marsel Mauricius mentioned that SCBE direct year 2s take 24 academic units and the majority of the students were already taking industrial attachments. ○ Ms Jolene Lee Wei Ling mentioned that SBS students do not have to overload modules but direct year 2s have the issue of being forced to do their final year project if they go on exchange. ○ Mr Chan Tuck Ging mentioned that EEE students do not have issues with industrial attachments. ○ Mr Goh Yu Xian, Jayden concluded that they will look into the possibility of having night classes as an option to help students on industrial attachment avoid having to overload in other semesters. • S/U Option: <ul style="list-style-type: none"> ○ Mr Goh Yu Xian, Jayden brought up the issue of the S/U option in NTU. He described it as an issue affecting all students and also mentioned that NUS 	
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	<p>students are able to exercise their S/U option after results are being released. Surveys would be conducted on this.</p> <ul style="list-style-type: none"> ○ Mr Gan Rui Yun mentioned that prior to 2014, S/U had to be declared before the exam but the Union managed to push it to after the exam. They will have to find out what the reasoning as to why it should be before the results. <ul style="list-style-type: none"> ● Sports Fees: <ul style="list-style-type: none"> ○ Ms Auginia Natalia talked about sports fees and the Sports and Recreation Centre. As sports fees keep increasing every year, they need to know the justification for the increasing of the sports fee. There is also much public usage of sports facilities by people who do not pay the sports fee. According to the rules, the facilities are not open to the public. They need to address how this can be curbed. ● Food in NTU: <ul style="list-style-type: none"> ○ Ms Auginia Natalia gave an overview of the survey that was conducted last semester on this issue. The gap in the acceptable and actual price paid for food in NTU was about one dollar. ○ Other issues raised: <ul style="list-style-type: none"> ▪ The cleanliness of the area and cutlery. ▪ Available options for those with dietary requirements such as halal or vegetarian. ▪ Closing time of some canteens being too early. ▪ The waiting time for food being beyond the maximum acceptable time. ▪ Finding solutions to reduce queue lengths. ▪ Reviewing the effectiveness of the north spine canteen payment system as many students feel that it is not effective. ● Shuttle bus: <ul style="list-style-type: none"> ○ Efficiency was an issue as buses do not follow the frequency that was promised. ○ Ms Auginia Natalia said that they will look into whether there is a need to review the route especially with the new halls and that updates will be given next meeting as they will be meeting the transport management and has been approached by the Graduate Student Club on this issue as well. ○ Mr Nicholas Lee gave feedback on the shuttle buses from outside of school, mentioning that they are very good but that they leave the school too early for many students with classes that do not start so early. ○ Mr Leonard Chan Jun Wei mentioned that the location could perhaps be moved into the bus interchange where there might be free berths for the buses. He also mentioned that Jurong East might be a suitable location for an external shuttle bus service. ○ Mr Gan Rui Yun mentioned that the internal bus will be making improvements to things like standing space and they will have to meet a service standard. 	
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<p>5.</p>	<p>5.1 Proposed to proceed to the fifth agenda Proposer: Yosua Nathanael Santoso Seconder: Juden Hoo Hong Xiu</p> <p>5.2 Presentation by Ms Ong Jiamin Amanda</p> <ul style="list-style-type: none"> Ms Ong Jiamin Amanda presented the usage and functionality of the U-Scan app. She described the process in which the app can be used to scan matriculation cards quickly and improve the rate of welfare pack giveaways. The requirements are to put the NTUSU and U-Scan logos on their publicity materials. In order to use the app, the Operations Executive and Operations (IT) Associate Executive will have to be contacted at their emails. The app is currently in phase one where matriculation numbers can be collected, phase two will allow for filtering out of students from separate schools. The system can be used on U, G and A matriculation cards but only one of the three can be scanned at once. The system can be accessed from both phones and computers at the same time without a limit on the number of devices. Mr Juden Hoo Hong Xiu asked about whether his specialisation clubs could make use of the U-Scan app and what process he should take. Mr Gan Rui Yun mentioned that it is only for constituent clubs and welfare pack collections at the moment. <p>5.3 Exam Welfare Pack Update</p> <ul style="list-style-type: none"> Ms Auginia Natalia informed the Council that the foolscap pads delivery date was not confirmed and that multiple emails with differing terms will not be entertained. The requirements for receiving the NTUSU foolscap pads are displaying the NTUSU logo in publicity material and one to one academic welfare survey response. 	
<p>6.</p>	<p>6.1 Proposed to proceed to the sixth agenda Proposer: Lim Strahan Seconder: Gan Rui Yun</p> <p>6.2 Presentation by Mr Gan Rui Yun</p> <ul style="list-style-type: none"> Mr Gan Rui Yun, explained the purpose for the Council workgroups comprising of members from both the Executive Committee and the Council. The Regulation Workgroup will be led by Mr Lim Strahan. The NTU Fest Workgroup will be led by Mr Low Choon Chye and Ms Bess Tay Qi Wen. The Welfare Workgroup, also known as the Welfare Standing Committee will be led by Mr Low Choon Chye, Ms Auginia Natalia and Mr Goh Yu Xian, Jayden. The Orientation Workgroup will be led by Mr Low Choon Chye and Mr Goh Zhi Xian, Jacob. The Elections Workgroup will be led by Mr Leonard Chan Jun Wei. <p>6.3 Regulation Workgroup The workgroup will comprise of</p> <ul style="list-style-type: none"> Samuel Salim Lim Strahan Nicholas Lee Por Hui Fang How Yijie, Darren <p>6.4 NTU Fest Workgroup</p>	

	<p>The workgroup will comprise of</p> <ul style="list-style-type: none"> • Johan Ezran • Bess Tay Qi Wen • Low Choon Chye • Lim Xuan, Nicole • Ong Kwok Kiang • Keh Zhao Xi • Billy Ng Chee Wan • Lim Qiu Li Cherie • Dominique Yeo Zong Xiang • Ong Jiamin Amanda • Chan Tuck Ging <p>6.5 Welfare Workgroup The workgroup will comprise of</p> <ul style="list-style-type: none"> • Leonard Chan Jun Wei • Caroline • Go Li Jia • Jolene Lee Wei Ling • Edward Lim Xun Qian • Low Choon Chye • Juden Hoo Hong Xiu • Dong Yiwen • Marsel Mauricius • Auginia Natalia • Goh Yu Xian, Jayden <p>6.6 Orientation Workgroup The workgroup will comprise of</p> <ul style="list-style-type: none"> • Leonard Chan Jun Wei • Wesley Chan • Lim Qiu Li Cherie • Edward Lim Xun Qian • Dominique Yeo Zong Xiang • Low Choon Chye • Goh Zhi Xian, Jacob • Juden Hoo Hong Xiu • Lim Xuan, Nicole • Johan Ezran • Richard Chan Wing Hong • Ooi Jing Ting Florence • Lim Sze Chi • Kong Zhong Han • Nicholas Lee • Yosua Nathanael Santoso • Keh Zhao Xi <p>6.7 Elections Workgroup The workgroup will comprise of</p>	
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	<ul style="list-style-type: none"> • Leonard Chan Jun Wei • Lynnette Chng Jiamin • Justin Seow Zhu Yeow • Ooi Jing Ting Florence 	
7.	<p>7.1 Proposed to proceed to AOB Proposer: Lim Strahan Seconder: Gan Rui Yun</p> <p>7.2 Policy queries for the Executive Committee</p> <ul style="list-style-type: none"> • Mr Gan Rui Yun said that from next meeting, it will be open for Council members to ask the Executive Committee queries on any policies. <p>7.3 Sabbatical Leave and Change of Tenure</p> <ul style="list-style-type: none"> • Mr Gan Rui Yun went through the discussion and concerns which led to the rejection of the sabbatical leave and change of tenure by the 25th NTUSU Council as per the 7th and 8th meetings of the 25th NTUSU Council. <p>7.4 Council Identity</p> <ul style="list-style-type: none"> • Ms Lim Xuan, Nicole volunteered to help with the design of the 26th NTUSU Council t-shirt. 	
<p>Mr Leonard proposed the end of the meeting. Mr Darren seconded the motion. The meeting was called to an end at 0036H, 4th October 2016.</p>		

Minutes prepared by:



Mr. How Yijie, Darren

Honorary General Secretary

26th NTUSU Council

Minutes vetted by:



Mr. Leonard Chan Jun Wei

Council Chairperson

26th NTUSU Council