

**NANYANG TECHNOLOGICAL UNIVERSITY**  
**26<sup>th</sup> Students' Union Council**  
**Second meeting of the 26<sup>th</sup> NTUSU Council**

Date: 10<sup>th</sup> September 2016  
 Time Started: 2310H  
 Venue: SAC Meeting Room 1 and 2

<b>Present On Time</b>	<b>Club Represented/ Position Held</b>
<b>Academic Constituent Club</b> 1. Leonard Chan Jun Wei 2. Wesley Chan 3. Go Li Jia 4. Dong Yiwen 5. Chan Tuck Ging 6. Nicholas Lee 7. Dominique Yeo Zong Xiang 8. Justin Seow Zhu Yeow 9. Johan Ezran 10. Jolene Lee Wei Ling 11. Marsel Mauricius 12. Richard Chan Wing Hong 13. Juden Hoo Hong Xiu  <b>NTUSU Executive Committee</b> 1. Gan Rui Yun 2. Low Choon Chye 3. Yosua Nathanael Santoso 4. How Yijie, Darren 5. Lim Strahan 6. Lynnette Chng Jiamin 7. Auginia Natalia 8. Goh Yu Xian, Jayden 9. Ong Jiamin Amanda 10. Caroline 11. Edward Lim Xun Qian 12. Goh Zhi Xian, Jacob 13. Bess Tay Qi Wen 14. Samuel Salim  <b>Others</b> 1. Por Hui Fang	President – SPMS President – ADM President – ASE President – CEE President – EEE President – HSS President – MAE President – MSE President – NIE President – SBS President – SCBE President – LKCSOM President – NBS  President Vice-President (WSA) Vice-President (BCC) Honorary General Secretary Honorary Financial Secretary Human Resource Executive Welfare (Student Life) Executive Welfare (Development) Executive Operations Executive Business Projects Executive Corporate Liaison Executive Orientation and integration Executive Student Engagement Executive Corporate Communications Executive  Observer
<b>Late with apologies</b>	<b>Position Held</b>

<b>Absent with apologies</b>	<b>Position Held</b>
1. Lim Sze Chi 2. Billy Ng Chee Wan 3. Keh Zhao Xi	President – WSC Vice-President – WSC President – CAC

4. Lim Qiu Li Cherie	Honorary General Secretary – CAC
5. Ong Kwok Kiang	President – Sports Club
6. Ooi Jing Ting Florence	Vice-President – Sports Club
7. Lim Xuan, Nicole	President – WKWSCI
8. Kong Zhong Han	President – SCSE

Absent	Position Held
1.	

### Meeting Agenda

1. Finance Executive's Council Rally
2. AOB

No	Agenda	Action
1.	<p>1.1 Proposed to proceed to the first agenda Proposer: Lim Strahan Secunder: Gan Rui Yun</p> <p>Mr Gan Rui Yun explained that this agenda was to elect a non-council member into the position of Finance Executive of the 26th Executive Committee. Once elected, he/she would become a council member with full speaking rights but without any voting rights.</p> <p>2.1 Finance Executive Council Rally Nomination for Finance Executive: Ms Por Hui Fang Proposer: Lim Strahan Secunder: Gan Rui Yun</p> <p>2.1.1 Presentation Ms Por Hui Fang shared about her background as a treasurer of the choir in her Junior College and her experience working in PricewaterhouseCoopers. She described the role of the Finance Executive as requiring personal conviction, relevant finance experience and being able to build relationships with the treasurers. She talked about the importance of providing a channel for the treasurers to voice queries and concerns. She admitted that she was new but that she was willing to learn and step out of her comfort zone.</p> <p>2.1.2 Question &amp; Answers</p> <ul style="list-style-type: none"> <li>• Mr Gan Rui Yun mentioned that the current finance team transferred money to treasurers to reimburse their committee members and asked if it was effective. Ms Por Hui Fang replied that she believed it was effective as it eliminates the hassle of having to pay each payee directly.</li> <li>• Mr Gan Rui Yun asked her if she would implement any control measures to confirm that payees are being paid. Ms Por Hui Fang replied that she would set up a document that everyone would be able to access to have more transparency as to who is being paid.</li> <li>• Mr Gan Rui Yun her if there are any improvements to be made to the current financial procedures. Ms Por Hui Fang replied that receipt documentations are rather ineffective as with time, the receipts become faded.</li> </ul>	

	<ul style="list-style-type: none"> <li>Mr Gan Rui Yun asked her how she would ensure that committees that have events much later than the finance briefing will still follow the correct procedures. Ms Por Hui Fang replied that she would re-brief them regularly to ensure that they are current with the procedures.</li> <li>Mr Gan Rui Yun asked her how will she would value add to the executive committee and the council as a first year student. Ms Por Hui Fang replied that she would be coming in with a clean slate and so would bring fresher insights and that she could use her accounting and business background to benefit them.</li> <li>Mr Yosua Nathanael Santoso asked her what deadline she would give committees to submit their receipts would be. Ms Por Hui Fang replied that the maximum length of time a committee can take to submit a receipt would be 10 days.</li> <li>Mr How Yijie, Darren asked her what she would do if she had forgotten to submit a claim and the deadline with the finance office had lapsed. Ms Por Hui Fang replied that she would take measures to avoid such a thing from happening.</li> <li>Mr Yosua Nathanael Santoso asked her if she would accept receipts with purchases in a foreign currency. Ms Por Hui Fang replied that she will discourage the committees from making foreign receipt purchases but if it does happen, she would have to see on a case by case basis if the claim can still be made.</li> <li>Mr Gan Rui Yun asked her how strict she would be in enforcing the internal orders. Ms Por Hui Fang replied that there should only be black and white and if there are any unexpected cases, they should inform her in advance.</li> </ul> <p>Mr Leonard Chan Jun Wei declared the end of the question and answer question. He invited Ms Por Hui Fang to leave the room for voting proceedings to take place.</p> <p><b>Ms Por Hui Fang left the room for voting.</b></p> <p>2.1.3 Voting Total vote:26</p> <table border="1" data-bbox="220 1238 1254 1308"> <thead> <tr> <th>For</th> <th>Abstain</th> <th>Against</th> <th>Invalid</th> </tr> </thead> <tbody> <tr> <td>24</td> <td>1</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Finance Executive: elected in position.</p>	For	Abstain	Against	Invalid	24	1	1	0	
For	Abstain	Against	Invalid							
24	1	1	0							
2.	<p>2.1 Proposed to proceed to AOB Proposer: Lim Strahan Seconder: Dominique Yeo Zong Xiang</p> <p>2.2 No other matters raised.</p>									
	<p><b>Mr Leonard proposed the end of the meeting. Mr Darren seconded the motion. The meeting was called to an end at 2336H, 10<sup>th</sup> September 2016.</b></p>									

**Minutes prepared by:**



Mr. How Yijie, Darren  
Honorary General Secretary  
26<sup>th</sup> NTUSU Council

**Minutes vetted by:**



Mr. Leonard Chan Jun Wei  
Council Chairperson  
26<sup>th</sup> NTUSU Council

