NANYANG TECHNOLOGICAL UNIVERSITY
20th/21st Students’ Union Council
Ninth meeting of the 20th NTUSU Council/ First meeting of the 21st NTUSU Council

Date: 26 August 2011
Time Started: 1930hrs
Venue: SAC Meeting rooms 1 and 2

Meeting minutes of the last (ninth) 20th NTUSU Council

<table>
<thead>
<tr>
<th>Present On Time</th>
<th>Club Represented/ Position Held</th>
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<tbody>
<tr>
<td><strong>NTUSU Executive Committee</strong></td>
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<tr>
<td>1. Mr. Yeo Kai Xiang</td>
<td>NTUSU President</td>
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<tr>
<td>2. Mr. Goh Chong Yang</td>
<td>NTUSU Vice President – Business and Corp Comm</td>
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<tr>
<td>3. Ms. Tung Kwai Jie Crystal</td>
<td>NTUSU Vice President – Welfare and Student Activities</td>
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<tr>
<td>4. Ms. Chloe Lim Hui</td>
<td>NTUSU Honorary General Secretary</td>
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<td>5. Ms. Ang Hua Huang</td>
<td>NTUSU Welfare Executive</td>
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<td>6. Ms. Sonali Prasad</td>
<td>NTUSU Publications Executive</td>
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<tr>
<td>7. Ms. Marchelina Vincensia</td>
<td>NTUSU Human Resource Executive</td>
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<tr>
<td>8. Mr. Yan Xia</td>
<td>NTUSU Student Services Executive</td>
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<tr>
<td>9. Mr. See Toh Jia Yao</td>
<td>NTUSU Marketing Executive</td>
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<td>10. Mr. Nitish Ramkumar</td>
<td>NTUSU Events Executive</td>
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<tr>
<td>11. Mr. Ricky Jeremiah</td>
<td>NTUSU Media and IT Executive</td>
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<td>12. Mr. Kelvin Oscar Wangsa</td>
<td>NTUSU Logistics Executive</td>
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<tr>
<td>13. Mr. Ramanan Kumarasamy</td>
<td>NTUSU Corporate Liaison Executive</td>
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<tr>
<td>14. Ms. Beatrice Tan</td>
<td>NTUSU Business Executive</td>
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<td>15. Mr. Seah Jiaren Darren</td>
<td>NTUSU Orientation Executive</td>
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<tr>
<td><strong>Non-Academic Constituent Club</strong></td>
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<tr>
<td>16. Ms. Ng Shi Hui</td>
<td>President – WSC</td>
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<td>17. Ms. Choong Yi Lian Elaine</td>
<td>Vice President – WSC</td>
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<tr>
<td>18. Mr. Ang Yi Cheng</td>
<td>President – Sports Club</td>
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<td>19. Mr. Quek Chin Tong, Colin</td>
<td>Vice President – Sports Club</td>
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<tr>
<td>20. Mr. Lai Sixuan Shaun</td>
<td>President – CAC</td>
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<tr>
<td>21. Ms Song Sharon</td>
<td>Vice President (Events Management) – CAC</td>
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<td><strong>Academic Constituent Club</strong></td>
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<tr>
<td>22. Mr. Ong Wee Siang</td>
<td>President – MSE</td>
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<tr>
<td>23. Mr. Christopher Felix Kusnad</td>
<td>President – MAE</td>
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<tr>
<td>24. Mr. Maurice Bay Min Long</td>
<td>President – ABC</td>
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<tr>
<td>25. Mr. Xiong Yifang</td>
<td>President – EEE</td>
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<td>26. Mr. Wong Poh Shen</td>
<td>President – SPMS</td>
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<tr>
<td>27. Ms. Teresa Chiok</td>
<td>President – ADM</td>
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<tr>
<td>28. Ms. Leow Jiamin</td>
<td>President – SCBE</td>
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<tr>
<td>29. Mr. Shannon Ling</td>
<td>President – HSS</td>
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<tr>
<td>30. Mr. Tok Rui Shen</td>
<td>President – SBS</td>
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<tr>
<td>31. Ms. Monica Vionna Elysia</td>
<td>President – CEC</td>
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<tr>
<td>32. Ms. Sharon Chen Shuyi</td>
<td>President – TTC</td>
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<tr>
<td>33. Mr. Tng Jian Ling Ronald</td>
<td>Incoming President – SCBE (representing outgoing</td>
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</table>
### President, Ms Leow Jiamin

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<th>Late with apologies</th>
<th>Club Represented</th>
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<tr>
<td>34. Mr. Setiadi Juan</td>
<td>President – CEE</td>
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<tr>
<th>Absent with apologies</th>
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<tbody>
<tr>
<td>35. Ms. Tanya Low</td>
<td>NTUSU Honorary Financial Secretary</td>
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<tr>
<td>36. Ms. Sia Ming Shuan</td>
<td>NTUSU Financial Controller</td>
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<tr>
<td>37. Mr. Lee Jia Yi</td>
<td>NTUSU Student Relations Executive</td>
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The meeting was called to order at 1945hrs.

**AGENDA:**
2. Summary of what was done during the past term.

**Item 1: Closing speech for the 20th NTUSU Council.**

- Mr. Yeo Kai Xiang summarized what was done during the past term.
- 20th NTUSU Council:
  - Standardization of the by-election rules and regulations.
  - 20th NTUSU Executive Committee:
    - Pushed for the building of the shuttle bus bus-stop outside the Administration building, near the Tan Chin Tuan Library.
    - Bringing the shuttle bus service to the students when the General Elections 2011 Polling Day fell on an examination day (7 May 2011).
    - Held the inaugural NTUSU Exco Exhibition and Meet-the-People session.
  - Mr. Xiong Yifang thanked the Council for their time in service in the 20th NTUSU Council.
  - Mr. Shannon Ling proposed the closing of the 20th NTUSU Council. Mr. See Toh Jia Yao seconded the proposal.
- The 20th NTUSU Council is hereby closed.

Minutes prepared by: Ms Chloe Lim Hui
Minutes vetted by: Mr. Xiong Yifang

Honorary General Secretary
20th NTUSU Council

Council Chairperson
20th NTUSU Council
# Meeting minutes of the first 21st NTUSU Council

### Present On Time

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<thead>
<tr>
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<tr>
<td>1. Ms. Phang Ee Ling Jennifer</td>
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<td>2. Ms. Kweok Min Yee Karen</td>
<td>Vice President (Events Management) – CAC</td>
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<tr>
<td>3. Mr. Chua Ming Chee</td>
<td>President – WSC</td>
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<td>4. Ms. Sylvia Ang Hui Wen</td>
<td>Vice President – WSC</td>
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<td>5. Mr. Nitish Ramkumar</td>
<td>NTUSU Vice President – Business and Corp Comm (Union Rep - WSC)</td>
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<td>NTUSU Honorary General Secretary (Union Rep - WSC)</td>
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<td>7. Mr. Anthony Leow Chi Hong</td>
<td>President – Sports Club</td>
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<tr>
<td>8. Ms. Tiffany Tay Su Hwee</td>
<td>Vice President – Sports Club</td>
</tr>
<tr>
<td>9. Mr. Ramanan Kumarasamy</td>
<td>NTUSU President (Union Rep – Sports Club)</td>
</tr>
<tr>
<td>10. Ms. Marchelina Vincensia</td>
<td>NTUSU Honorary Financial Secretary (Union Rep – Sports Club)</td>
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<tr>
<td>11. Mr. Teh Ching Kai</td>
<td>President – ABC</td>
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<tr>
<td>12. Ms. Yong Yee Shi Elda</td>
<td>NTUSU Human Resource Executive (Union Rep - ABC)</td>
</tr>
<tr>
<td>13. Mr. Christian Wihananto</td>
<td>NTUSU Business Projects Executive (Union Rep - ABC)</td>
</tr>
<tr>
<td>14. Mr. James Chin Yong Sheng</td>
<td>President – ADM</td>
</tr>
<tr>
<td>15. Mr. Ng Chuan Swee Clarence</td>
<td>NTUSU Publicity Executive (Union Rep - ADM)</td>
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<tr>
<td>16. Ms. Vanka Prerana</td>
<td>President – CEC</td>
</tr>
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<td>17. Mr. Yang Guang</td>
<td>Union Representative - CEC</td>
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<td>21. Mr. Shi Yan</td>
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<td>22. Ms. Melissa Jade Kong Jin</td>
<td>President – HSS</td>
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<td>23. Mr. Koh JieQi</td>
<td>NTUSU Corporate Liaison Executive (Union Rep - HSS)</td>
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<td>24. Ms. Charisse D’Souza</td>
<td>Union Representative - HSS</td>
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<td>25. Mr. Tee Swee Lim</td>
<td>President – MAE</td>
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<td>26. Mr. Feng Fei</td>
<td>Union Representative - MAE</td>
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<td>27. Ms. Tan Bae Huey</td>
<td>President – MSE</td>
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<td>28. Mr. Foo Shi Yang Clement</td>
<td>NTUSU Orientation Executive (Union Rep - MSE)</td>
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<td>29. Mr. Tan Pau Boon Jamie</td>
<td>President – SBS</td>
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<td>30. Mr. Tng Jian Cing Ronald</td>
<td>President – SCBE</td>
</tr>
<tr>
<td>31. Mr. Tommy Susanto</td>
<td>Union Representative – SCBE</td>
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<tr>
<td>32. Mr. Matthias Ho Meng En</td>
<td>Honorary General Secretary – SCI (representing incoming SCI president)</td>
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<tr>
<td>33. Mr. Lai Weize Kenneth</td>
<td>President – SPMS</td>
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<tr>
<td>34. Mr. Chua Jing Kai</td>
<td>President – TTC</td>
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The meeting was called to order at 2045hours.

**AGENDA:**

1. Presenting of the NTUSU Council, Constitution, Council Rally
2. Election of the 21st NTUSU Council Chairperson
3. Election of the 21st NTUSU Honorary General Secretary
4. Election of the 21st NTUSU Executive Committee
5. Details of the second Council meeting

Item 1: Presenting of the NTUSU Council, Constitution, Council Rally

- Mr. Yeo Kai Xiang suggested that everyone around the table introduced themselves before the meeting proper.
- Mr. Yeo Kai Xiang proceeded to explain that the NTUSU Council’s role is to be the governing body of the NTUSU Executive Committee.
- It was announced that all Union Representatives are allowed two chances to run for any positions; exhausting which they would have to resign from their positions as Union Representatives immediately.
- In addition, if all the positions of the 21st NTUSU Executive Committee have been filled, all remaining Union Representatives (who have not been elected into any position in the Exco) will have to resign from their positions as Union Representatives immediately.
- Mr. Yeo Kai Xiang explained the Council Chairperson: To chair the Union Council meetings, and to be the neutral party during voting in the Council meetings (which means that the Chair would be excluded from voting).
- Timing allocated for the Union Representatives during the election of their respective positions:
  - President: 20 minutes of speech/presentation, 60 minutes of Q&A.
  - Vice Presidents, Honorary General Secretary, Honorary Financial Secretary: 10 minutes of speech/presentation, 45 minutes of Q&A.
  - All other positions: 5 minutes of speech/presentation, 20 minutes of Q&A.

Item 2: Election of the 21st NTUSU Council Chairperson

- A round of introduction was held among the Presidents of the various academic and non-academic constituent clubs in the incoming 21st NTUSU Council.
- Mr. Xiong Yifang and Mr. Yeo Kai Xiang then answered queries about the role of the Council Chairperson.

- Mr. Huan Yiquan, President of EEE nominated himself.
  - Was previously the ISG Chairperson, cited that he has experience to offer.
  - Would like to have a joint bash for all the clubs in the Council.

- Ms. Tan Bae Huey nominated Mr. Tan Pau Boon Jamie, seconded by Ms. Vanka Prerana.
  - Was previously the Business Manager in ISG and the Sports Secretary for his school.
  - Hopes that the Council would be more bonded in the future.

- Mr. Tan Pau Boon Jamie nominated Ms. Tan Bae Huey, seconded by Mr. Anthony Leow Chi Hong.
  - Had previous experience in the College of Engineering Charity drive.

- A simple show of hands poll was conducted to vote in the Council Chairperson:
  1. Mr. Huan Yiquan – 0/16
  2. Mr. Tan Pau Boon Jamie – 16/16 (elected as Council Chairperson)
  3. Ms. Tan Bae Huey – 0/16

**Item 3: Election of the 21st NTUSU Honorary General Secretary**

*Mr. Ramanan Kumarasamy proposed speaking rights for the outgoing Council. This was seconded by Ms. Phang Ee Ling Jennifer.*

1. **Students’ Union Honorary General Secretary:**
   
   Running candidate: Ms. Ang Hua Huang (elected into position)

   - Presentation/Speech:

   - Was previously the 20th NTUSU Welfare Executive, in charge of the Peer Tutoring committee. Provided guidance to the U-Study
Campaign committee.

- Being an Exco member equipped her with necessary skills such as interpersonal skills, which will help in the day-to-day operations of the NTUSU Exco.

- Aware and familiar with the duties of the NTUSU Honorary General Secretary.

- Would like to commit to and continue to serve in the 21st NTUSU Executive Committee.

- Q&A session:

  - Mr. Lai Sixuan Shaun, outgoing CAC President, asked what duties would the Honorary General Secretary be carrying out and how would she be able to help the NTUSU Exco.

  - Ms. Ang Hua Huang explained in detail the administrative duties of the Honorary General Secretary. This includes the collating of the AGM report and the creation of U-Facility accounts.

  - Mr. Ang Yicheng, outgoing Sports Club President, asked how the duties of the Honorary General Secretary can be improved in this current term.

  - Ms. Ang Hua Huang replied that perhaps the new Honorary General Secretary could provide the macro-view of the Union to the junior executive committees.

  - When asked on how to better serve the student population with her previous experiences, Ms. Ang Hua Huang replied that she would be able to use her previous experience as the Welfare Executive to guide the rest of the Exco.
Ms. Ang Hua Huang would also like to try out the administrative duties of the Honorary General Secretary.

Voting results: (34-1-1=32 total votes). Both the Council Chairperson and candidate were excluded from voting.

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<th>Yes</th>
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* Mr. Yeo Kai Xiang proposed a 10-minute break. This was seconded by Mr. Ramanan Kumarasamy.

Item 4: Election of the 21st NTUSU Executive Committee

1. Students’ Union President:

Running candidate: Mr. Ramanan Kumarasamy (elected into position)

- Presentation/Speech:
- Was previously the 20th NTUSU Corporate Liaison Executive.
- Plans to carry forward the vision and mission of the 20th NTUSU.
- Proposed the change in position names: from Business Executive to Business Projects Executive and from Marketing Executive to Publicity Executive.
- The change in position names could better define the job duties of the positions and avoid common misunderstandings by external liaising parties.
- The new project, Union Shop will be under the charge of the Business Projects Executive.
- A new online service, U-Sync, will be under the charge of the Media and IT Executive.
- Proposed the NTUSU Consultation Period where Excos will be available at SAC daily from 6-9pm to hear feedback and answer enquires from students.

- Would like to include the Key Performance Indicator (KPI) for Excos and to push them to at least fulfill the minimum job requirements.

- New facilities in SAC and GL to be officially opened on Wednesday, 31st August 2011 for students’ use.

- Current dialogue sessions with the Associate Provost (Student Life) Prof Kwok Kain Woon to be opened to the council for a wider perspective and ideas to better students’ lives.

- Hopes the 21st NTUSU Council could be bonded and come together as one to better the student population.

- **Q&A session:**
  - Mr. Anthony Leow Chi Hong asked if the Excos will settle for the least effort to meet the minimum KPI level.
  - Mr. Ramanan Kumarasamy replied that the KPI level is a guide and that the Excos are expected to perform at their highest capability as a student leader.
  - To add on, Mr. Teh Ching Kai suggested that a very high standard KIV could be set or have tiers so as to prevent Excos from just putting in the minimum effort.
  - Mr. Chua Jing Kai raised the point that the NIE might be segregated from the general NTU student population due to reasons such as the geographic nature of the school. He asked on
how the SU can better reach out to them.

- Mr. Ramanan Kumarasamy answered that events can be held within the NIE campus, if possible, so as to include more NIE students.

- Mr. Chua Jing Kai commented that the right for NIE students to vote during Union Day is one of the things that can be worked on as well.

- Ms. Phang Ee Ling Jennifer asked on how the Union Representatives can provide help to their clubs.

- Mr. Ramanan Kumarasamy would encourage them to help the clubs out of their own will. Perhaps a new clause could be implemented: Union Representatives to attend their clubs’ meetings and provide their inputs. However, this is subject to discussion and approval from the council.

- When asked by Mr. Goh Chong Yang to summarize 3 key points from the Q&A session, Mr. Ramanan Kumarasamy answered:

  → Seek for a transparency of policies/decision making process.
  → Build on the NTU student identity through the Union Shop.
  → Union Representatives to be the liaising person between the Union and their clubs.

Voting results: (34-1-1=32 total votes) Both the Council Chairperson and candidate are excluded from voting.

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<th>Yes</th>
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2. Students’ Union Vice President (Business and Corporate Communication)
Running candidate: Nitish Ramkumar (elected into position)

- Presentation/Speech:
  - Was previously the 20th NTUSU Events Executive.
  - Interest in business and entrepreneurial projects.
  - Was part of the Union Shop team in the 20th NTUSU.
  - Will continue to work on the branding of the NTUSU and improve on the transition from event-oriented to a service approach.
  - Plans to make use of the Union Shop as a platform to spread the NTU identity amongst the students.
  - Understand students’ needs by opening communication channels.
  - Aims to have a self-sustaining business at the end of the year.

- Future plans:
  - To improve online services so as to better reach the students.
  - To build better rapport with CCO and AAO.

- Q&A session:
  - Mr. Nitish Ramkumar has two minors in business and entrepreneurship. He is also a co-founder of the business, Qwer-T.
  - When asked by Ms. Tan Bae Huey on who is the person he will report to, Mr. Nitish Ramkumar answered that the whole committee is a unity and that he would be answerable to the entire Exco.
  - Mr. Quek Chin Tong Colin, outgoing Sports Club vice president, asked on how well he thinks the NTU merchandise will perform against other merchandises by the other clubs.
  - Mr. Nitish Ramkumar suggested doing a feasibility study and find
out what the students really want out of the NTU identity.

Voting results: (34-1-1=32 total votes) Both the Council Chairperson and the candidate are excluded from voting.

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3. Students’ Union Vice President (Welfare and Student Activities)

No running candidates.

4. Honorary Financial Secretary:

Running candidate: Ms. Marchelina Vincensia (elected into position)

- Presentation/Speech:
- Was previously the 20th NTUSU Human Resource Executive.
- Responsible for the budgeting of the SU.
- Working efficiently and having time management skills are her strengths.
- Honesty is the best policy in carrying out the job of the Hon. Fin. Sec.

- Q&A session:
- Plans to conduct face to face meetings with the financial controllers to educate them on the financial procedures.
- Ms. Marchelina Vincensia would also set clear agendas and
deadlines and ensures that all files are kept and maintained neatly.
- She would also build a better working relationship with the Finance office and make use of the opportunity to improve the reimbursement process if possible.

Voting results: (34-1-1=32 total votes)

Both the Council Chairperson and candidate were excluded from voting.

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*At 0100hrs, Mr. Ramanan Kuramasamy proposed a ten minutes break. Mr. Anthony Leow Chin Hong seconded the motion.

*At 0112hrs, Mr. Ramaman Kumarasamy announced the election sequence of the positions as followed:

- Welfare Executive
- Publications Executive
- Logistics Executive
- Human Resource Executive
- Corporate Liaison Executive
- Orientation Executive
- Business Projects Executive
- Publicity Executive
- Student Relations Executive
- Student Services Executive
5. **Students’ Union Welfare Executive**

   No running candidates.

6. **Students’ Union Publications Executive**

   No running candidates.

7. **Students’ Union Logistic Executive**

   **Running Candidate:** Tommy Susanto (not elected into position)

   - **Presentation/Speech:**
   - Previously the NTUSU Logistics Director, in charge of U-ROC and U-Facility.
   - Wants to challenge and learn by being part of the EXCO team.
   - Wants to improve the awareness of the U-ROC and the regulation of the U-Facility.
   - Committed, friendly, man of words and experienced.

   - **Q&A session:**
   - Mr. Tommy Susanto plans to increase the publicity of U-ROC.
   - U-facility should come on a first-come first-serve basis.
   - Mr. Lai Sixuan Shaun commented that committee meetings can be conducted at other venues and perhaps not the meeting room 3 as the dance room will better serves the dance club. He also suggested coming up with a guideline of regulations/contract solution to prtorize the bookings of meeting rooms.

**Voting results:** (34-1-1=32 total votes)
Both the Council Chairperson and the candidate were excluded from voting.

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8. Students’ Union Human Resource Executive

Running Candidate: Yong Yee Shi Elda (elected into position)
- Presentation/Speech:
- Create information database, Exco bonding session, manage HR funds, keying in of CCA records, hosting exchange students from overseas universities, in charge of investiture and recruitment drive.
- Sees the importance of the recognition of the work of the council.
- Plans activities to bond the council.

- Q&A session:
- Council bonding camp can be held if the council members have no objections.
- When asked on how she would handle big events such as the investiture and recruitment drive, Ms. Yong Yee Shi Elda answered that she would seek the guidance from the Exco. As a fast learner and having the experiences from the Risk Management Society, she can handle the booking of venues and publicity.
- Mr. Yeo Kai Xiang asked on whether she would host the overseas students on campus during the examination period.
- Ms. Yong Yee Shi Elda feels that it would not be nice to host the students during this period as the campus would not be as lively as other periods of the semester. She hopes to show and share the life and culture of NTU better.

- Mr. Chua Jing Kai asked on how to ensure that the council bonding actually works.

- Ms. Yong Yee Shi Elda would ensure that the bonding dates are convened beforehand so that the council members would be available to attend. She would also organize fun activities for all.

Voting results: (34-1-1=32 total votes)

Both the Council Chairperson and the candidate were excluded from voting.

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9. Students’ Union Corporate Liaison Executive

   i) Running Candidate: Charisse D’Souza (Not elected into position)

   - Presentation/Speech:
   - Increase the efficiency and growth of the portfolio.
   - In charge of ICON, NTUnique, AAO committee and SU sponsors.
   - ICON: bring forward recruitment competition timeline.
   - NTUnique: creates targets for the subcommittee members.
   - AAO: Reduce the manpower committee to make it more efficient and increase job scope through planning events.
- 2 years of Corporate experience under the NTUSU portfolio, with good communication skills and forward thinking mindset.

- **Q&A session:**
  - Ms. Sharon Chen Shuyi, outgoing TTC president, raised up the point that NIE students are excluded in the NTUnique benefits. She also asked if there is anything that could be done.
  - Ms. Charisse D’Souza suggested including the pictures of the different matriculation cards under the NTUnique scheme so that the merchants could better recognize the cards and allow other student members to benefit.
  - Previously approached big corporate companies in ICON and interacted with multi-national companies.
  - Plans to modify the structure and the content of the ICON.

*At 0240hrs, Mr. Ramanan Kumarasamy proposed the extension of the Q&A session. Ms. Marchelina Vincensia seconded the motion.*

- When asked by Mr. Yeo Kai Xiang on how would she publicize NTUnique to all the NTU undergraduates, Ms. Charisse D’Louza replied she would do so using ‘out of the box’ ideas’ to publicize and also through the use of LCD TVs, Facebook advertisements.
- Ms. Tung Kwai Jie Crystal asked on how she would contribute to the 21st EXCO as a whole.
- Ms. Charisse D’Souza answered that with the use of better
technology and services, students would be able to benefit.

*At 0250hrs, Mr. Ramanan Kumarasamy proposed the extension of the Q&A session. Ms. Beatrice Tan seconded the motion.

- Ms. Vanka Prerana asked on how she would cater to the diverse student population if half of the working committee is of the same ethnic group.
- Ms. Charisse D’Souza answered that this could be solved through better recruitment during the recruitment drive.

Voting results: (34-1-1-1-1=30 total votes)
Both the Council Chairperson and the candidate were excluded from voting. Contestants Koh Jie Qi and Yang Guang were excluded from voting as well.

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ii) **Running Candidate: Koh Jie Qi (elected into position)**

- **Presentation/Speech:**
- Corporate experience during his polytechnic days
- Secured up to 8K worth of sponsorship for the UOC’11.
- Liaise with AAO.
- Reasons to run: for personal holistic developments, wants to use the relevant experience to serve the student population.
- Objective for ICON: Improve brand awareness by revamping the...
ICON website through the recruiting of a professional website designer. Might also consider a change in the ICON name and structure.

-NTUnique: target to increase participating merchants to above 100 merchants. Improve brand awareness by revamping the website and doing large-scale publicity. Plans to issue NTUnique in-store stickers and pamphlets to the merchants. Plans to focus on food, lifestyle and fashions.

-Initiate a NTU-network: Get 10,000 FB likes. To provide a channel for business managers of various clubs to use this as an avenue.

-Provide surplus on sponsorship items in the SU storeroom to clubs and societies.

Q&A session:

- Ms. Tiffany Tay Su Hwee asked on how the clubs should come together when different clubs have different objectives.

- Mr. Koh Jie Qi agreed but the clubs can consider doing so as they can gain a greater bargaining share if the clubs come together and like the same FB fan page.

- Mr. Koh Jie Qi understands that there are budget constraints from the merchants. He hopes to hold post sponsorship events/post yearly event to show a form of appreciation to them and ensures that they are still kept in the loop of the SU events.

- He also plans to make ICON a ‘Singapore ICON’ by inviting external schools to take part.
Voting results: (34-1-1-1-1=30 total votes)

Both the Council Chairperson and the candidate were excluded from voting. Contestants Charisse D’Souza and Yang Guang were excluded from voting as well.

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ii) **Running Candidate: Yang Guang (not elected into position)**

- **Presentation/Speech:**
- **ICON:** Propose to negotiate with corporate companies for them to issue cheques earlier.
- **NTUnique:** Publicize through all channels and aim to gain 100 over merchants.
- **AAO:** Maintain good relationship.
- **Contract issue:** Try to renew and revise the contract with Singtel.

- **Q&A session:**
- Mr. Chua Jing Kai asked about the merchants he is confident in bringing in for students.
- Mr. Yang Guang replied that he could try out fashion outlets such as Zara, Espirit, F&B outlets such as Breadtalk and also cinemas movie tickets at special rates.
- Mr. Yang Guang is confident of the managerial roles based on his experience.
Voting results: (34-1-1-1=30 total votes)

Both the Council Chairperson and the candidate were excluded from voting. Contestants Charisse D’Souza and Koh Jie Qi were excluded from voting as well.

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*At 0440, Mr. Ramanan Kumarasamy proposed a 5minutes break.
Ms Marchelina Vincensia seconded the motion.

10. Students’ Union Orientation Executive

Running candidate: Clement Foo (elected into position)

- Presentation/Speech:
- Chief Group Leader of UOC’11
- Will be taking charge of MOE-PRC, UOC, NTU Open House and Welcome Week
- Will be liaising with SAO as part of the job duties
- Has the drive to serve the students.

- Q&A Session:
- Plans to improve the publicity of Welcome Week. Introduce stamp rewarding system for collection of stamps from the booths.
- Mr. Ang Yi Cheng brought up the point that the UOC committee has made earlier confirmation calls to the freshmen and camp fees were collected earlier. Freshmen who have paid for the camp finds it too late to withdraw from the camp and attend other camps.
- Mr. Foo Shi Yang Clement explained that freshmen were given the option to withdraw from UOC and get back the refund if the notice of withdrawal is received two weeks before the camp.

- Mr. Quek Chin Tong Colin commented that a common date for UOC, Ignite Change, CAC and Sports camps could be fixed for the calling up of freshmen and collection of camp fees. This is to allow freshmen to have the chance to choose between the four camps.

- Mr. Foo Shi Yang Clement agreed on that and will look into that for the orientation camps that will take place next academic year.

*At 0512, Mr. Chua Jing Kai proposed the extension of the Q&A session. Mr. Ramanan Kumarasamy seconded the motion.

- Mr. Quek Chin Tong Colin commented that pageant training dates clashed with other ongoing camps.

- Mr. Foo Shi Yang Clement responded that a deconflict of the pageant training and camp dates can be looked into in future.

*At 0525, Mr. Christian Wihananto proposed the extension of the Q&A session. Ms. Tiffany Tay Su Hwee seconded the motion.

- Mr. Foo Shi Yang Clement also suggested an international student welcome tea when school reopens to serve as an orientation for those who have missed the camps.
Voting results: (34-1-1=32 total votes)

Both the Council Chairperson and the candidate were excluded from voting.

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*At 0540, Mr. Ramanan Kumarasamy proposed a 5 minute break. Mr. Christian Wihananto seconded the motion.

11. Students’ Union Publicity Executive

Running candidate: Ng Chuan Swee Clarence (elected into position)

- Presentation/Speech:
- Diploma in Media Development
- 5 years of relevant experience
- Also a freelance designer
- Will be in charge of NTUSU notice boards at the bus stop and the Union photography and design teams.
- Ensures that the team members whom will be recruited in the recruitment drive can reach the mark of his standard.
- Is a team player, a leader and someone who takes initiatives.
- Also a well-organized person. Has the habit of setting own buffer time before the deadline of assignments.

- Q&A Session:
- Has a buddy system in mind to let two designers design posters for
- Union Shop merchandises: designs for accessories such as ear plugs and pencil case.
- Might look into designing some of the merchandises to be given to the council.
- When asked on why the choice of Publicity Executive and not Media and IT Executive, Mr. Ng Chuan Swee Clarence answered that even though he has many experiences in media and IT, he feels more comfortable with designing.
- Wants his members to have a fair balance of the work load shared. They should also be passion driven.
- Hopes to contribute ideas for Union Shop.

**Voting results: (34-1-1=32 total votes)**

Both the Council Chairperson and the candidate were excluded from voting.

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12. **Students’ Union Business Projects Executive**

i) **Running candidate: Christian Wihananto (elected into position)**

- **Presentation/Speech:**
- Business manager under NTUnique.
- U-Flea Market and U-Push Cart: More publicity through social media such as Facebook and twitter, website and mouth-to-mouth.
- Increase frequency of the U-Flea market.
- Union Store can be the new place to create hype:
  → Place - SAC
  → Promotion – create a common NTU merchandise
  → Price - earn lower margin for a start and to focus on generating hype
  → Products – Caps etc.

- Q&A:
  - Foresee in a low level of interest amongst the students in the Union Shop merchandise for a beginning. However, Mr. Christian Wihananto believes that the new SAC venue will help to generate a certain amount of hype.
  - The Union Shop can also better provide exchange students and visitors NTU merchandises which they can buy as souvenirs.
  - Mr. Nitish Ramkumar asked about the opinions of the U-Push Carts.
  - Mr. Christian Wihananto replied that there is a restriction on what can be sold and what cannot be sold. He also suggested lowering the price of the rental rate of the less popular push cart.
  - Mr. Yeo Kai Xiang asked if he would explore the possibility of selling the school shirts in the Union shop.
  - Mr. Christian Wihananto will keep an open mind but he foresees certain problems such as the splitting of profits and the way on how the clubs want to sell the shirts.

Voting results: (34-1-1-1=31 total votes)
Both the Council Chairperson and the candidate were excluded from voting. Contestant Ding Ruo Han was excluded from voting as well.

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ii) Running candidate: Ding Ruo Han (not elected into position)

- Presentation/Speech:
- Experience in U-Flea market.
- Proposed department structure: business commission (Publicity, theme and regulation) deposit system. Refund the deposit if the student follows the regulations.
- Union Commission: the aim is to be the image of the NTU and NTUSU through the sale of merchandises, publicity through T-shirt competition and management with full-time staff.
- U-entrepreneurial program: Negotiate with the Nanyang Technopreneurship Center. 2nd week after recess: submission deadline of application form and business plan. 3rd week after recess: business case presentation, u-entrepreneurship award. $150-200 start-up fund.

- Q&A:
- Mr. Nitish Ramkumar enquired about how the $200 start-up fund can be used and how much time it will take from planning to execution.
- Ms. Ding Ruo Han replied that the money can be used for the 2nd
hand book sale and it will take one week for publicity and half a month for the execution of the 2nd hand book sale.

*At 0716hrs, Ms. Marchelina Vincensia proposed the extension of the Q&A session. Mr. Ramanan Kumarasamy seconded the motion.

- Mr. Ramanan Kumarasamy asked for the selling point of the U-entrepreneurial program idea.
- Ms. Ding Ruo Han replied that there is currently no suitable channel and start-up fund for students.

Voting results: (34-1-1-1=31 total votes)

Both the Council Chairperson and the candidate were excluded from voting. Contestant Christian Wihananto was excluded from voting as well.

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*At 0734hrs, Mr. Tan Pau Boon Jamie proposed a 5 minute break. Ms. Marchelina Vincensia seconded the motion.

13. Students’ Union Student Relations Executive

Running candidate: Feng Fai (not elected into position)

- Presentation/Speech:
- Hopes to be the coordinator between the students and the university.
- Understands what the student needs and wants are.
- **Q&A:**

  - When asked by Mr. Ramanan Kumarasamy about the job scopes of the position, Mr. Feng Fai replied that he will be dealing with feedbacks from the U-Shout and U-Talk forum.

**Voting results:** (34-1-1-32 total votes)

Both the Council Chairperson and the candidate were excluded from voting.

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14. **Students’ Union Student Services Executive**

   **Running candidate: Shi Yan (not elected into position)**

   - Presentation/speech:
   
     - Previously a director under the Student Services Executive.
     
     - Will be taking charge of the shuttle bus services.
     
     - Hopes to do something that will benefit the student population.
     
     - Peak hour service map (LCDs screens to be proposed at the bus stops).
     
     - Liaise with bus company.

   - **Q&A:**

     - Plans to do more surveys.
     
     - Proposed the converting of Bus A to Bus C to increase the frequency of Bus C.
     
     - Liaise with SBS company to find out why bus 179 does not stop at
the ADM bus stop.

- Mr. See Toh Jia Yao, the outgoing Marketing Executive, commented that Mr. Yan Xia, the outgoing Student Services Executive, has approached SBS before but due to the traffic jam that may occur at peak hours at the stretch of road near the ADM bus stop, the proposal was not approved.

**Voting results: (34-1-1-32 total votes)**

Both the Council Chairperson and the candidate were excluded from voting.

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- End of elections –

Mr. Ramanan Kumarasamy announced the positions available for the 2nd NTUSU Council meeting:

- Vice-President (Welfare and Student Activities)
- Logistics Executive
- Welfare Executive
- Financial Controller
- Student Services Executive
- Student Relations Executive
- Events Executive
- Media & IT Executive
- Publication Executive

**Item 5: Details of the Second Council meeting**

Date: 2nd September 2011, Friday
Time: 1930 hours sharp

Location: SAC Meeting Rooms 1 and 2

Mr. Tan Pau Boon proposed the end of meeting. Ms. Marchelina Vincensia seconded.

This meeting was called to an end at 0835 hrs, 27th August 2011.

Minutes prepared by: ___________ 
Ms Ang Hua Huang
Honorary General Secretary
21st NTUSU Council

Minutes vetted by: ___________ 
Mr. Tan Pau Boon Jamie
Council Chairperson
21st NTUSU Council